

Ryton Website Action Group Meeting Minutes

Monday September 14th 2015 at 7.30pm 27 Holly drive

1. Present: Stuart Wells (SW) Ian Spiers (IS) Geoffrey Tooke (GT) Marcus Henry (MH) Ba Marsh (BM)

2. Apologies: Rebecca Philips (RP)) Ian Spiers (IS)

3. Matters Arising:

- **Flower Boxes:**

1st Flower box looks very good - have remained looking good all summer - thank you to Countryside Action Group. Need to pass on thanks to people who have kept it watered during dry spells. Some difficulty with slugs eating marigolds - (Similar Flower Box in nearby village with petunias - might be possibility next year as they are less appealing to slugs?)

2nd box is now cladded ready, thanks to Dale - MH to trigger construction of 3rd - suggest they are filled together - (bulbs?) for the winter. MH

GT suggested Countryside Action Group should present invoice to PC for expenses. BM

Did Countryside Action Group take photo of planting up - if so could they send to SW who will put together article about the Boxes when all complete. BM/SW

- **Action to encourage more users and contributors** to site:

On going: Groups still to encourage to use Website are:

Action Medical Research - Carole Pierce
Ladies' Guild - Jane Cooper
Minibus Group - John Dixon

4. Stuart's Update:

- Updated Website to latest 4.3 version
- Events Calendar which had stopped working for recurring events is now working better - still a little temperamental - need to do things in right order
- Has updated re suspension of Youth Club
- Updated new Stay and Play times
- Is now limiting the time for recurring events after which group is asked to request extension - this is in order to manage correct dates in the longer term.
- **Village Hall 'Contact Us'** set up and running now on same lines as Website admin group - other than Stuart, for monitoring purposes, Secretary, Chair and Booking Clerk receive messages - add in Ian as well SW

- **Village Hall Booking Diary** - must be Word Press - can pay in region of £10 - £15 per month or one off payment of around £100. V/Hall gp + SW

- 5: Discussed ways to make important/emergency parts of Directory accessible through 'Search' SW
- 6: Considered possibility of adding 'In case of emergency' on menu to include things like Doctors, phone numbers/what to do in case flood, smell of gas etc SW/IS
7. Marcus to pick up writing article about defibrillators - where they are and how to use them. To discuss with Dave Sage. MH
- 8.: Add details of Remembrance Sunday Service - new times - BM to ask Frances W to send details to Stuart BM/SW
9. Look into ways to load Directory so that all entries could be accessed through 'search'. SW

Next Meeting: Monday November 16th 2015 7.30 27 Holly Drive