

To all Members of the Council

You are hereby summoned to attend the meeting of Ryton on Dunsmore Parish Council to be held in Ryton Village Hall on Wednesday 4<sup>th</sup> October 2017 at 7.00 p.m. for the purpose of transacting the following business

signed Ian Spiers Chairman of the Parish Council 27<sup>th</sup> September 2017

#### AGENDA

1. Apologies for Absence
2. Declarations of interest and dispensations
  - 2.1. To receive declarations of interest from councillors (existence and nature) with regard to items on the agenda
  - 2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.3. To grant any requests for dispensation as appropriate
3. Reports from Police, County Councillor (and Dunsmore Community Forum), Borough Councillors, and Prologis (all for information only)
4. Public participation session WITH RESPECT TO ITEMS ON THE AGENDA, see footnote<sup>1</sup>  
This item is limited to a total of 15 minutes duration
5. To approve the minutes of the last Parish Council meeting.
6. To report on matters arising from the minutes of the last meetings (Note: for information only, no decisions can be made)
7. Finance
  - 7.1. Approval of Payments made since the previous meeting (in accordance with standing orders)
  - 7.2. Receipts
  - 7.3. Bank reconciliation
  - 7.4. Budget and Forecast 2017-18
  - 7.5. Budget for 2018-19 – projects (see spread sheet)
  - 7.6. Section 106 Money
  - 7.7. Reserve allocation 2017-18
  - 7.8. Pavilion Refurbishment – Cllr Tetlow
    - Fire door for Pavilion
  - 7.9. 2 New Street Lights
    - New Standard LED Lantern for Ryton lights
    - replacement lantern at 48 Church Road £385
    - replacement Light at 5 Fetheston Crescent £1,113
  - 7.10. Wreath for Remembrance Service £50 to British Legion
8. Planning
  - 8.1. To consider planning applications since the last meeting
  - 8.2.
  - 8.3. Ryton Neighbourhood Plan – Cllr Marsh
    - feedback from last Meeting
9. To consider correspondence
  - 9.1. Requiring a decision of the Council
  - 9.2. For Members' information
10. Items for this meeting
  - 10.1. Clerk's Vacancy (process and procedure)
    - Staffing Group report Cllr Lloyd (to prepare for and assist a new Clerk)

- 10.2. DBS Checks
  - 10.3. Recreation Ground Security Kneeling Rail – Cllr Witter
  - 10.4. Play equipment renovation – Cllr Marsh
  - 10.5. Recreation Ground Tree – Approval of 1 days tree work to top trees
  - 10.6. Cleaning Contract, future scope
  - 10.7. Risk Assessment review – Cllr Tetlow
  - 10.8. Ryton Water Meadow update – Cllr Marsh
11. Ryton Cemetery: field management – Cllr Witter
  12. War Memorial refurbishment – Cllr Nobes
    - 12.1. Grant from War Memorials Trust
  13. To receive the reports for information from representatives on other bodies
    - 13.1. Village Hall Committee – Cllr R Clarke
    - 13.2. Millboard / Smith’s Concrete / Stonemarket / UK Mail – Cllr Spiers
    - 13.3. WALC - Cllr Spiers
  14. To receive the report of the Chairman (Note: for information only, no decisions can be made)
  15. To receive reports from members (Note: for information only, no decisions can be made)
  16. Motion under the Public Bodies (Admission to Meetings) Act as amended -
 

“That in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”
  17. Confidential items for this meeting
  18. Date of the next Parish Council meeting Wednesday 1<sup>st</sup> November 2017 at 7pm in the Village Hall.  
(Deadline for input to the agenda is close of play 23/10/2017)

*Reporting and recording of the meeting is permitted in accordance with the Parish Council’s policy Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, and other best practice when making decisions at the meeting*

<p>1 Note for Public Participation - With the Council hearing first from councillors with pecuniary interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. After the close of the public participation session, when a parish council reaches any item of business which councillors have a pecuniary interest in, those councillors would need to leave the meeting room whenever it becomes apparent that the business is being considered at that meeting whether or not they had made representations etc in respect of it within the public participation session.</p>
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