

**The Civil Parish of Ryton on Dunsmore**  
**Minutes of the meeting held on Wednesday 5<sup>th</sup> July 2017 in the Village Hall at 7pm**

At 7pm the Chairman opened the meeting.

Present:

Chairman: Councillor Ian Spiers

Councillors: Brenda Clarke, Rod Clarke, Chris Harbert, Colin Harrow, Jayne Lloyd, Geoffrey Marsh, Stuart Tetlow, Steve Witter

Mr Ian Castledine - Prologis Liaison

Borough Councillors Deepah Roberts, Carolyn Watson-Merret

Borough and County Councillor Howard Roberts

Mr L Jones - Village Hall Committee Chairman

There were 5 members of the public present

Mr Geoffrey Tooke (Clerk)

**73 17/18 Apologies**

Councillor Martin Nobes sent his apologies.

**74 17/18 Declarations of interests with regard to items on the agenda**

None.

**75 17/18 Police Report**

The Chairman went through the police report which is also available on the websites.

**76 17/18 County Councillor's report**

Cllr H Roberts reported on the launch of the No Rouge Trader Zone in Ryton. He is enquiring about planting at the Bagshaw Road/A45 fence or acoustic screening. Further discussions are taking place on school parking.

**77 17/18 Borough Councillors' report**

Cllr H Roberts reported that the Local Plan has been approved by the full council. Cllr C Watson-Merret reported that following the London Grenfell Tower Block fire, that all of the Borough's tower blocks are compliant, She also stated that the Borough has little funding to go round. Cllr D Roberts stated that it is important to check that the vulnerable in the Village are being provided for.

**78 17/18 Prologis report**

Mr Ian Castledine had a nil report for the Prologis site but said that UK Mail will respond to the Parish Council letter and will attend the September Parish Council meeting.

At 7.25pm Cllr Harrow left the meeting.

**79 17/18 Public participation session**

A resident from Bagshaw Close had written to the Council concerning a tree in the recreation ground, this is in the agenda meeting pack. Cllr H Roberts offered to seek the advice of the County arboriculturist (see also minute 96 17/18)

**80 17/18 To approve the minutes of the last meeting**

**Resolution,** Proposed Cllr Marsh seconded Cllr Witter

*The Council resolves that the minutes of the last meeting be approved and signed as correct.*

**Unanimous**

**81 17/18 Matters arising from the minutes of the previous meeting**

There were no matters arising that are not covered by agenda items for this meeting.

**Finance**

**82 17/18 Financial Support for Village Hall**

Mr L Jones made his request to the Parish Council that it funds 50% of the replacement internal doors and external signage, which would be £2687. The Members said that they needed to look at all funding in totality before making a decision.

**83 17/18 Payments made since the last meeting**

The payments made since the previous meeting in accordance with Standing Orders were listed and copies had been previously distributed to members.

**Resolution** proposed Cllr Witter, seconded Cllr Tetlow.

*It was resolved unanimously to accept the payments that had been made since the previous meeting in accordance with Standing Orders and Financial Regulations. Unanimous*

**84 17/18 Receipts since the last meeting**

The Members noted the details of the receipts, as listed.

**Resolution** proposed Cllr Witter, seconded Cllr Tetlow.

*It was resolved unanimously to accept the receipts that had been received and recorded since the previous meeting in accordance with Financial Regulations. Unanimous*

**85 17/18 Bank reconciliation**

The Members noted the bank reconciliation as presented.

**86 17/18 Budget and Forecast 2017/18**

The Members noted the budget and forecast as presented.

**87 17/18 Section 106 Funds**

The Chairman presented Council spending to fit the Section 106 funds available.

**Resolution** proposed Cllr Spiers, seconded Cllr Marsh.

*It was resolved unanimously to accept the allocation of spending for the Section 106 funds as presented to the meeting. Unanimous*

**88 17/18 Reserve allocation**

The RFO presented the draft reserve allocation

**Resolution** proposed Cllr Spiers, seconded Cllr Marsh.

*It was resolved unanimously to accept the reserves allocation as presented to the meeting.*

**Unanimous**

**89 17/18 Pavilion Refurbishment**

Cllr Tetlow reported that the insulation had been sourced and that he would need a hand when it arrived. He would now obtain quotes for the windows.

**90 17/18 Parish Council Grant – Ryton Star**

The Council has received a grant request from Ryton Star Football Club for £250, this had been included in the agenda meeting pack.

**Resolution** proposed Cllr Spiers, seconded Cllr Marsh.

*This Council resolves, under the Powers of General Competence, to give the Air Ambulance a grant of £250. Unanimous*

**91 17/18 Purchase of Flags to be flown at the Village Hall**

The members resolved that the current Union Flag is in a good enough state to be flown and does not need to be replaced. There is no demand for the Parish Council to obtain a red ensign flag for Merchant Navy Day.

**92 17/18 To consider Planning Applications and Approvals**

**Planning Applications**

There were no applications for the Members to consider

**93 17/18 Approved**

17-153 R16/1319 7 Poplar Grove CV8 3QE

17-160 R15/1272 Land Rear of 20 Church Road CV8 3ET

17-165 R17/0490 62 High Street CV8 3FH

The Members noted the approved applications

**Other Planning Issues**

**94 17/18 Planning Gain from Warren Fields development**

The members had no issues with the principle of the proposal from Rugby BC, but offered no scheme.

**95 17/18 Ryton Neighbourhood Plan**

Cllr Marsh reported that at the initial meeting there were six residents and seven Councillors. The first actual meeting of the subcommittee will look at the scope of the work. Cllr Marsh distributed the proposed scoping document. An application for funding has been submitted.

**To consider Correspondence requiring a decision of the Council**

**96 17/18 17-168 Sarah Smith Trees damaging main sewer**

This item was dealt with during public participation time, see minute 79 17/18.

**97 17/18 To consider Correspondence for Members' information**

The information folder contains those items not distributed during the month by email; these were available for inspection at the meeting. The contents were noted.

**98 17/18 Special Motion**

Special Motion rescinding the agreed resolution in Minute 14 17/18.

**Resolution.**

*We the undersigned Councillors request that in accordance with Standing Order 7(a), a Special Motion rescinding the agreed resolution in Minute 14 17/18 be put to the Council at the next meeting.*

*Subject to the above Special Motion being carried then we request that we that we discuss the Village Hall car park resurfacing issue at the same meeting.*

Proposed in advance by: Cllr R Clarke, Cllr Marsh, Cllr Spiers

**Unanimous**

**99 17/18 Village Hall resurfacing quotes**

The two original quotes are resubmitted to the meeting.

**Resolution** proposed Cllr Witter, seconded Cllr Spiers.

*This Council resolves, subject to the new information received, to accept the quote from Walsgrave Contractors Limited for £9,400 (plus a possible contingency of 5% due to the date of the quote).*

**Unanimous**

**100 17/18 Termination of Cleaning contract**

The contractor for the cleaning of the pavilion, subway and general litter picking has terminated the contract. The contract scope to be reviewed at the next meeting.

**101 17/18 Staffing Working Group**

The Clerk has given his notice leave the job. The Parish Council needs to start the process of preparing for a new clerk and how to support the next person in the role. The WALC Recruitment Manual was included in the agenda meeting pack for all Councillors. The Members resolved to set up a staffing working group made up of Cllr Lloyd to lead, Cllr Tetlow to support and Cllr Marsh to help where required.

**102 17/18 Play Equipment Actions**

Cllr Marsh presented the two refurbishment quotes that had been obtained, these had been included in the agenda meeting pack.

**Resolution** proposed Cllr Witter, seconded Cllr Harrow.

*This Council resolves to accept the play equipment refurbishment quote from RSS for £6,733.75*

**Unanimous**

**103 17/18 Water Meadow works**

There has been two working party sessions to clear the vegetation and a further knotweed treatment. There was one complaint about the noise from the works, and WWT has contacted the individual about this.

**104 17/18 Cemetery**

The Council has agreed the Section 106 spend (see minute 87 17/18), so the next phase of work on the cemetery can begin, this has already been approved by the Council. The Church Warden is now the key holder for the carpark.

A quote of £50 has been received to top the field

**Resolution** proposed Cllr Spiers, seconded Cllr Marsh.

*This Council resolves to accept the quote of £50 to cut the field Unanimous*

**105 17/18 Village Hall Trust**

The VHT had its AGM and re-elected its officers. The Parish Council gave a vote of thanks to the members of the Village Hall Committee.

**Minutes of the meeting held on Wednesday 5<sup>th</sup> July 2017 in the Village Hall at 7pm**

**106 17/18 Date of the next meeting**

*The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 6<sup>th</sup> September 2017 in the Village Hall at 7pm.*

**The meeting closed at 9.30pm.**

Signed \_\_\_\_\_ Chairman      Date \_\_\_\_\_