

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 6th September 2017 in the Village Hall at 7pm

At 7pm the Chairman opened the meeting.

Present:

Chairman: Councillor Ian Spiers

Councillors: Brenda Clarke, Rod Clarke, Martin Nobes, Jayne Lloyd, Geoffrey Marsh, Stuart Tetlow, Steve Witter

Mr Ian Castledine - Prologis Liaison

Borough Councillors Deepah Roberts, Carolyn Watson-Merret

Borough and County Councillor Howard Roberts

There were 2 members of the public present

Mrs Jayne Lloyd (Acting Clerk)

73 17/18 Apologies

Councillor Chris Harbert and Colin Harrow sent apologies.

74 17/18 Declarations of interests with regard to items on the agenda

None.

75 17/18 Police Report

The Chairman went through the police report which is also available on the websites.

76 17/18 County Councillor's report

Cllr H Roberts gave an update on the building works on sunrise. There was meeting with Highways on the Leamington Road, at the traffic island at the junction with Holly Drive. A resident has expressed concerns about the safety of the traffic island.

Borough Councillors' report

Cllr Deepah Roberts updated the parish councillors on the Boundary Meeting which she had been unable to attend. Cllr H Roberts commented he would keep the parish council informed.

Cllr Carolyn Watson-Merret reported there had been some changes in the upkeep of street trees. Trees with TPO's can also be reported for action regarding trimming, topping etc.

Prologis report

Mr Ian Castledine Reported on 30th August a traffic closure on the Oxford road, A45 and slipway has caused additional traffic through the village. Traffic has officially been diverted through Princethorpe but as there was no advance warning of this closure the diversion proved difficult to implement quickly.

77 17/18 Public participation session

A resident has requested Bylaws be put on the Village website and also in the Parish magazine.

78 17/18 To approve the minutes of the last meeting

Resolution, Proposed Cllr Marsh seconded Cllr Witter

The Council resolves that the minutes of the last meeting be approved and signed as correct.

Unanimous

79 17/18 Matters arising from the minutes of the previous meeting

There were no matters arising that are not covered by agenda items for this meeting.

Finance

80 17/18 Financial Support for Village Hall

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The Parish Council previously considered funding 50% of the cost of the replacement internal doors and external signage. It was resolved the refurbishment of the doors would not be supported but the external signage, could be considered once the necessary permissions have been granted for the signage to go ahead.

Resolution proposed Cllr Marsh, seconded Cllr Witter.

Unanimous

81 17/18 Payments made since the last meeting

The payments made since the previous meeting in accordance with Standing Orders were listed and copies had been previously distributed to members.

Resolution proposed Cllr Marsh, seconded Cllr Witter.

It was resolved unanimously to accept the payments that had been made since the previous meeting in accordance with Standing Orders and Financial Regulations. Unanimous

82 17/18 Receipts since the last meeting

The Members noted the details of the receipts, as listed.

Resolution proposed Cllr Marsh, seconded Cllr Witter.

It was resolved unanimously to accept the receipts that had been received and recorded since the previous meeting in accordance with Financial Regulations. Unanimous

83 17/18 Bank reconciliation

The Members noted the bank reconciliation as presented.

84 17/18 Budget and Forecast 2017/18

The Members noted the budget and forecast as presented.

85 17/18 Section 106 Funds

The Chairman presented Council spending to fit the Section 106 funds available.

Resolution proposed Cllr Spiers, seconded Cllr Marsh.

It was resolved unanimously to accept the allocation of spending for the Section 106 funds as presented to the meeting. Unanimous

86 17/18 Reserve allocation

The RFO presented the draft reserve allocation

Resolution proposed Cllr Spiers, seconded Cllr Marsh.

It was resolved unanimously to accept the reserves allocation as presented to the meeting.

Unanimous

87 17/18 Pavilion Refurbishment

Cllr Tetlow reported the receipt of a quote for the installation of a fire door between the changing rooms and the old workshop / garage (now a store). Further quotes will be available in time for the October meeting. An update on the building works was given: Cllr Tetlow should be able to present further quotes for windows at the next meeting. The insulation has been donated and a letter should be written to thank Mr Quinn.

88 17/18 Parish Council Grant – Ryton Star

The Council has received a further grant request from Ryton Star Football Club for £250, this had been included in the agenda meeting pack.

Resolution proposed Cllr Spiers, seconded Cllr Marsh.

Unanimous

89 17/18 Insurance

The members resolved to accept the Insurance quote renewal

Resolution proposed Cllr Marsh, seconded Cllr Spiers.

Unanimous

90 17/18 To consider Planning Applications and Approvals

Planning Applications

There were no applications for the Members to consider

91 17/18 Noted

17-153 R16/1319 3 Chapel Lane
17-160 R15/1272 56 Leamington Road
17-165 R17/0490 68 Leamington Road
49 Sodens Avenue
3 High Street
Brittania Place, Church Road

The Members noted the approved applications

Other Planning Issues

92 17/18 Planning Gain from Warren Fields development

It was agreed IS to speak to the planner with further information regarding adult fitness equipment with the section 106 monies

93 17/18 Ryton Neighbourhood Plan

Cllr Marsh: A flyer has been drafted to be sent to residents. Two sub groups are looking into vision statements and a questionnaire. The next meeting will be held on 21st September 2017..

To consider Correspondence requiring a decision of the Council

94 17/18 17-168 Sarah Smith Trees damaging main sewer

This item was dealt with during public participation time, see minute 77 17/18.

Warwickshire AA

6 High Street Cllr Speirs has given resident the footpaths hotline number. **response needed**

UK Mail Discussion and **response needed** Council resolved to invite Ian Edmundson to the October meeting to meet with members of the public and council.

95 17/18 To consider Correspondence for Members' information

The correspondence was noted.

96 17/18 Procedures for Councils Without Clerks - Special Motion

Special Motion rescinding the agreed resolution in Minute 14 17/18.

Resolution.

We the undersigned Councillors request that in accordance with Standing Order 7(a), a Special Motion rescinding the agreed resolution in Minute 14 17/18 be put to the Council at the next meeting.

Subject to the above Special Motion being carried then we request that we that we discuss the Village Hall car park resurfacing issue at the same meeting.

Proposed in advance by: Cllr R Clarke, Cllr Marsh, Cllr Spiers

Unanimous

1 Cheque Signing authority. Currently standing orders require that three signatures, one of these must be the RFO. To amend this for the person that we do not have a Clerk/RFO we need to resolve:

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It is resolved that for the period the council does not have an officer. The standing order that mandated that any cheque must be signed by the RFO and two councillors is amended to allow cheques to be signed but three councillors. One of these must be the Chair, or Vice Chair that are on the bank mandate.

2. Delegated Planning Authority. The parish resolution that is confirmed at every AGM that replying to planning applications is delegated to the Clerk needs to be rescinded. To allow the Parish Council to continue to deal with planning applications the Parish Council need to resolve:

Resolve that until a new clerk is appointed and competent to deal with replying to planning applications, the delegated authority is rescinded. It is further resolved that responding to applications be returned to the full council, in the case where a reply had to be dealt with before a full council meeting then the Parish Chairman will call a meeting of the planning committee. The planning committee is in fact the full Council. It is therefore agreed that a minimum quorum is three members. This meeting of the planning committee must be called with published agenda posted three working days and official minutes taken.

Resolution proposed, Cllr Marsh seconded. Cllr Spiers

Unanimous

IS is to make enquiries regarding budgetary requirements.

97 17/18 Recreation ground security

A barrier fence could be erected inside the three line. The parish council is in favour of looking into this solution. Further quotes to be sources and it is agreed to return to the next meeting with further quotes and information.

98 17/18 Termination of Cleaning contract

The contract scope to be revised to allow cleaning of the pavilion twelve times a year. The self-employed position is to be advertised in the Co-op, on the Parish noticeboards and in the newsletter.

99 17/18 Staffing Working Group

Three applicants have expressed interest and is and JL are to speak to the candidates with the intention of interviewing them within the next month.

100 17/18 Play Equipment Actions

The order has been placed and the work should be completed in the next month.

101 17/18 Water Meadow works

Works are on-going. A further knot weed treatment is anticipated. There has been a request to allow parking during fishing competitions. After some discussion, this was rejected.

102 17/18 Cemetery

SW has the mowing invoice which he will pass on. Phase two is underway and access is now in place from the Church Yard. The turning circle and road are established. SW requested a padlock for the church gates.

103 17/18 Village Hall Trust

No meeting in August. The new doors have been installed. The September meeting will be held next week.

104 17/18 Date of the next meeting

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The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 4th October 2017 in the Village Hall at 7pm.

The meeting closed at 9.30pm.

Signed _____ Chairman Date _____