

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 4th October 2017 in the Village Hall at 7pm

At 7pm the Chairman opened the meeting.

Present:

Chairman: Councillor Ian Spiers

Councillors: Brenda Clarke, Rod Clarke, Martin Nobes, Jayne Lloyd, Geoffrey Marsh, Stuart Tetlow, Steve Witter, Chris Harbert, Colin Harrow

Mr Ian Castledine: Prologis Liaison

Borough Councillors: Carolyn Watson-Merret

Ms Lindsay Foster (New Parish Clerk)

Mrs Jayne Lloyd (Acting Clerk)

105 17/18 Apologies

None – Full council present.

106 17/18 Declarations of interests with regard to items on the agenda

None noted.

107 17/18 Police Report

The Chairman went through the police report which is also available on the websites. Concerns were expressed regarding local break in. Cllr Spiers will investigate the day of the Area County Council meeting and report back.

108 17/18 County Councillor's report

None.

Borough Councillors' report

Cllr Carolyn Watson-Merret reported there will a Rugby Open day at the Benn Hall at 10am on Saturday 7/10/17. There is also to be a food and drink festival to be held at St Andrews Church. A BID group is being set up – Cllr Watson-Merrett will send a link.

Prologis report

Nothing to report

109 17/18 Public participation session

None.

110 17/18 To approve the minutes of the last meeting

Resolution, Proposed Cllr Spiers seconded Cllr Marsh

The Council resolves that the minutes of the last meeting be approved and signed as correct.

Unanimous

111 17/18 Matters arising from the minutes of the previous meeting

Invite Ian Edmondson to November meeting.

Finance

112 17/18 Finance

The payments made since the previous meeting in accordance with Standing Orders were listed and copies had been previously distributed to members.

Resolution proposed Cllr Marsh, seconded Cllr Witter.

It was resolved unanimously to accept the payments that had been made since the previous meeting in accordance with Standing Orders and Financial Regulations. Unanimous

113 17/18 Pavilion Refurbishment

Cllr Tetlow reported works continue. He proposed a motion to approve an expenditure of £1800 for window and brick work.

A quotation has been received for the roller shutter of £865 plus VAT

A quotation has been received for the fire door of £325 plus VAT.

The council accepted the single quotes received.

Resolution proposed Cllr Marsh, seconded Cllr Witter.

It was resolved unanimously to accept the quotations for work in accordance with Standing Orders and Financial Regulations. Unanimous

114 17/18 Two new street lights

Approval of the replacement street lights In Fetherston Cres and Church Road was approved. Cost as per Quotation from E.on **Unanimous**

Resolution That the Quote from E.on be accepted. Proposed Cllr Spiers, seconded Cllr Marsh. **Unanimous**

115 17/18 Wreath

The members resolved to accept the purchase of a Wreath for November 11th. Chairman to speak to Steve Garrett.

Resolution proposed Cllr Marsh, seconded Cllr Spiers.

Unanimous

116 17/18 To consider Planning Applications and Approvals

Planning Applications

Applications for the Members to consider

17-160 R15/1272 56 Leamington Road

Cllr Marsh reported the change of usage on this barn is likely to be approved due to its brownfield status but that it will not affect the surrounding green belt.

A planning response should be sent requesting neighbourhood consultation.

17-160 R17/1550 Neighbourhood Consultation

17-160 R17/1315 Stonemarket. No comment.

117 17/18 Planning Gain from Warren Fields development

It was agreed IS to speak to the planner with further information regarding adult fitness equipment with the section 106 monies.

118 17/18 Other Planning Issues

None

119 17/18 Ryton Neighbourhood Plan

Cllr Marsh: The flyer has been circulated to residents.

The questionnaire is approaching completion.

A quote will be sourced for the analysis of the questionnaire data. It is estimated the NP team will require some budgetary assistance for minor expenses next year in the region of £2000.

The next meeting will be held on 2th November 2017.

To consider Correspondence requiring a decision of the Council

None

120 17/18 Information

Data protection law is changing and the council may need to consider appointing a data protection officer.

121 17/18 To consider Correspondence for Members' information

The correspondence was noted.

122 17/18 Clerk Replacement

Replacement Clerk, Mrs Lindsay Foster is present at the meeting this evening and will start with the council next week.

123 17/18 DBS Checks

Cllr Spiers to verify driver statuses with a view to arranging DBS checks.

124 17/18 Kneeling Rail

Cllr Witter reported he requested four quotes and as yet is still awaiting responses as these were requested less than a week ago.

125 17/18 Trees

The tree man will be asked to top out the trees at £1000 a day.

Resolution proposed Cllr Spiers, seconded Cllr Witter.

Unanimous

126 17/18 Water Meadow works

Works are on-going. A further knot weed treatment is anticipated. There has been a request to allow parking during fishing competitions. After some discussion, this was rejected.

127 17/18 Cleaning Contract

Cllr Spiers is to check the scope of the contract to ensure all areas are covered; subway, bus shelters, recreation ground, cleaning of pavilion, 12 times yearly

Cllr Witter will investigate.

128 17/18 Risk Assessment

No further action to report at this point.

129 17/18 Water Meadows

The new gate and fence on the water meadows has been completed. A kissing gate will be added. A further knotweed treatment is due. All works going to plan.

130 17/18 Cemetery Update

Cllr Witter reported the access to the church has been priced and quoted for. Some planting is needed on boundary before the spring (March). Levelling and fencing of the area should be within the budget. Cllr Witter requested a padlock for the church gates.

131 17/18 War Memorial

Contractors can't carry out the works for a couple of months. It is anticipated works will start in March 2018.

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132 17/18 Village Hall

The Christmas Fayre will be held on 2nd December and the Santa Seligh tour of the village will be on 7th December.

Cllr R Clarke has resigned as Vice Chair of the village hall committee.

133 17/18 Millboard

Nothing to report.

134 17/18 Stone Market

Nothing to report.

135 17/18 UK Mail

Nothing to report.

136 17/18 WALC Meeting

The next meeting will be held on Wednesday 10th October 2017

137 17/18 Reports From Councillors

Cllr Witter reported that the footpath by the Co-op substation has been 'patched' but this has not really addressed the underlying issues. The stump has been left. Cllr Witter will speak to team.

Cllr R Clarke has had a request for nettle clearance and will speak to footpaths team to resolve.

Cllr Lloyd will continue with clerical works and assist in the training of the new clerk and also put together a working manual of the clerical duties involved on a day to day basis.

138 17/18 Date of the next meeting

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 1st November 2017 in the Village Hall at 7pm.

The meeting closed at 9.00pm.

Signed _____ Chairman Date _____