

**The Civil Parish of Ryton on Dunsmore**  
**Minutes of the meeting held on Wednesday 1<sup>st</sup> November 2017 in the Village Hall at 7pm**

At 7pm the Chairman opened the meeting.

Present:

Chairman: Councillor Ian Spiers

Councillors: Brenda Clarke, Rod Clarke, Colin Harrow, Geoffrey Marsh, Stuart Tetlow, Steve Witter

Mr Ian Castledine - Prologis Liaison

Borough Councillors Deepah Roberts, Carolyn Watson-Merret

Borough and County Councillor Howard Roberts

Three Members of Millboard (MD and 2 consultants)

PCSO Matt Havelock and PCSO Charlie Cawte

Ian Edmondson- UK Mail

There were 15 members of the public present

Miss Lindsay Foster (Clerk)

**139 17/18 Apologies**

Councillor Martin Nobes, Councillor Jayne Lloyd and Councillor Chris Harbert sent their apologies.

**140 17/18 Declarations of interests with regard to items on the agenda**

None.

**141 17/18 Police Report**

The Police went through the police report which is also available on the websites.

**142 17/18 County Councillor's report**

Cllr H Roberts reported that he will contact Warwickshire County Council regarding the planned fence alongside Bagshaw Close and A45.

**143 17/18 Borough Councillors' report**

Cllr Watson-Merrett stated that Rugby Borough Council are unaware of any planned road closures at Bagshaw Close and will look into this matter further.

**144 17/18 Prologis report**

Mr Ian Castledine had a nil report for the Prologis site.

**145 17/18 UK Mail**

Mr Ian Edmondson reported that he believed that the number of lorries travelling down Leamington Road had reduced. Councillors reiterated that this was not the case and local residents had many complaints of UK Mail lorries still using Leamington Road. He will look into this matter further and provide Ryton on Dunsmore Parish Council data regarding instances of lorries using Leamington Road. The Parish Chairman reiterated that lorries on the Leamington Road was a contravention to the legal routing agreement.

**146 17/18 Millboard**

Millboard presented their plans for information.

**147 17/18 Public Participation**

A spokesman for the residents of Bagshaw Close pointed out concerns that there had been no consultation from Highways regarding the planned fence. They have been advised that to contact their local MP, Highways by telephone or email and the local newspapers. The Council noted their concerns and will produce a flyer for distribution round the rest of the village.

**148 17/18 To approve the minutes of the last meeting**

**Resolution,** Proposed Cllr Marsh seconded Cllr Harrow

*The Council resolves that the minutes of the last meeting be approved and signed as correct.*

**Unanimous**

**149 17/18 Matters arising from the minutes of the previous meeting**

There were no matters arising that are not covered by agenda items for this meeting.

## Finance

### **150 17/18 Payments made since the last meeting**

The payments made since the previous meeting in accordance with Standing Orders were listed and copies had been previously distributed to members.

**Resolution** proposed Cllr Marsh, seconded Cllr Rod Clarke.

*It was resolved unanimously to accept the payments that had been made since the previous meeting in accordance with Standing Orders and Financial Regulations. Unanimous*

### **151 17/18 Receipts since the last meeting**

The Members noted the details of the receipts, as listed.

**Resolution** proposed Cllr Witter, seconded Cllr Tetlow.

*It was resolved unanimously to accept the receipts that had been received and recorded since the previous meeting in accordance with Financial Regulations. Unanimous*

### **152 17/18 Bank reconciliation**

The Members noted the bank reconciliation as presented.

### **153 17/18 Budget and Forecast 2017/18**

After discussion the budget is to be amended and brought to Parish Council meeting in December.

### **154 17/18 Budget for 2018-2019- projects**

The members noted the budget for projects as presented and the possibility of including Neighbourhood plan budget of £2000.

### **155 17/18 Section 106 Funds**

The Chairman presented Council spending to fit the Section 106 funds available.

**Resolution** proposed Cllr Spiers, seconded Cllr Marsh.

*It was resolved unanimously to accept the allocation of spending for the Section 106 funds as presented to the meeting. Unanimous*

### **156 17/18 Reserve allocation**

The reserve allocation will be presented at the next meeting.

### **157 17/18 Pavilion Refurbishment**

Councillor Tetlow stated that the new doors have been fitted. The electrician has also now completed works. The survey of windows and survey for roller shutter has been completed and Cllr Tetlow hopes both works will be completed on the same day. The remaining works include painting of ceiling and interiors.

## **To consider Planning Applications and Approvals**

### **Planning Applications**

17-319 R17/1780-84 College of Policing, Leamington Road

### **158 17/18 Approved**

17-297 R16/2501 Prologis Plot Granted

17-255 R17/1529 Land Rear of 20 Church Road CV8 3ET

The Members noted the approved applications

### **Other Planning Issues**

### **159 17/18 S106 Warren Fields (report)**

The Chairman has spoken to the planner and he stated that the proposed dwellings are all social housing and it was unlikely that S106 money would be available. The members were not pleased.

### **160 17/18 Ryton Neighbourhood Plan**

The lottery fund has awarded a grant of £10,000 towards the production of the neighbourhood plan. A questionnaire for all residents is currently being printed to be distributed in the coming weeks. An online version of the questionnaire will also be available. An open event will be held on 18<sup>th</sup> November at the school.

**161 17/18 Local Plan Examination**

It has been decided that representatives of the Parish Council would attend the examination. The Clerk to respond.

**To consider Correspondence requiring a decision of the Council**

**162 17/18 17-318 Local Plan Examination**

See minute 161 17/18 above

**163 17/18 To consider Correspondence for Members' information**

The information folder contains those items not distributed during the month by email; these were available for inspection at the meeting. The contents were noted.

**164 17/18 Special Motion**

It was agreed that the Special Motion rescinding the agreed resolution was no longer required. It was proposed by Cllr Spiers, seconded by Cllr Marsh to resolve that;

1. The delegated planning authority returns to the clerk,
2. The bank mandate to be updated to include the Clerk as RFO, (Lindsay Foster) and a signatory on the account.

*Both agreed unanimously.*

**165 17/18 Recreation Ground Security Kneeling Rail- Cllr Witter**

Cllr Witter to submit a further quote to the Council.

**166 17/18 Play equipment renovation**

Awaiting start date.

**Play Equipment Actions**

The Clerk reported that the inspection of the recreation ground had been carried out and highlighted that the toddler's gate still does not close properly and one of the benches had a large hole in the sitting area.

**167 17/18 Cleaning Contract, Future scope**

Cllr Witter has redrafted the scope and has approached a local cleaning company.

**168 17/18 Risk Assessment review**

Cllr Tetlow has reported that the review is ongoing.

**169 17/18 Ryton Water Meadow update**

Cllr Marsh reported that the kissing gate had been completed. The brambles have been removed and a further treatment of knotweed has been carried out. Cllr Witter to provide a sign requesting no entry.

**170 17/18 Emergency Access to Recreation Ground**

It has been agreed that a key to the gate will be provided for the Chairman of the football club to allow ambulance access should it be required.

*Cllr Harrow left at 8.30.*

**171 17/18 Ryton Cemetery-field management**

Cllr Witter reported that phase 4 has commenced. It has been agreed by the PCC the path will run between the Church and the cemetery field.

**172 17/18 War Memorial Refurbishment**

The Chairman reported for Cllr Nobes that the contact has been signed and returned to the War Memorial Trust. Cllr Nobes to forward signed contractors declaration to the War memorial Trust.

Receive report from representatives on the other bodies

**173 17/18 Village Hall committee**

Cllr R Clarke reported that the Village hall is having its Christmas fair on the 3<sup>rd</sup> December and wish to ensure that the lights in the trees will be working.

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In response the Vice Chairman informed the meeting that only 25% of the lights were working. The Chairman agreed that we would provisionally subject to final authorisation take the necessary actions to upgrade the Christmas lights in time for the Village Christmas fair. This was agreed in principle. As there is no budget then this cost will be covered by the Chairman's allowance.

**174 17/18 Members report**

There was a concern expressed that organisations were using the recreation ground for commercial football coaching of juniors. Action will be taken when identification of those concerned is supplied.

**175 17/18 Date of the next meeting**

*The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 6<sup>th</sup> December 2017 in the Village Hall at 7pm.*

**The meeting closed at 9.13pm.**

Signed \_\_\_\_\_ Chairman      Date \_\_\_\_\_