RYTON ON DUNSMORE PARISH COUNCIL
The Village Hall, High Street, Ryton on Dunsmore, CV8 3EY
Tel: 024 76307336 email: rytonondunsmore@ibconnect.com website: www.ryton-on-dunsmore.org.uk

To all Members of the Council

You are hereby summoned to attend the meeting of Ryton on Dunsmore Parish Council to be held in Ryton Village Hall on Wednesday 5th June 2019 at 7.00 p.m. for the purpose of transacting the following business

signed  

Lindsay Foster  Clerk to the Parish Council  29th May 2019

AGENDA

1. Resignation of Chair
2. Election of Chair
3. To receive Chairman’s declaration of Acceptance of Office
4. Election of second Vice-Chair
5. Apologies for Absence
6. Declarations of interest and dispensations
   6.1. To receive declarations of interest from councillors (existence and nature) with regard to items on the agenda
   6.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)
   6.3. To grant any requests for dispensation as appropriate
7. Reports from Police, County Councillor (and Dunsmore Community Forum), Borough Councillors, and Prologis (all for information only)
8. Public participation session WITH RESPECT TO ITEMS ON THE AGENDA, see footnote¹
   [This item is limited to a total of 15 minutes duration]
9. To approve the minutes of the last Parish Council meeting.
10. To report on matters arising from the minutes of the last meetings (Note: for information only, no decisions can be made)
11. Finance
   11.1. Approval of Payments to be Receipts
   11.2. Bank reconciliation
   11.3. Budget and Forecast 2019-20
   11.4. Pavilion Refurbishment – Cllr Tetlow
   11.5. Donation to Air Ambulance £100
   11.6. To approve repairs to street light Chapel Lane
   11.7. To approve Standing orders
   11.8. To approve consultation with Eagles regarding extra tree works
12. Financial Control issues (to resolve)
   12.1. Re-approve Financial Regulations
   12.2. Control issues from the Practitioners’ Guide
   12.3. To receive a report on the capital assets and liabilities vested in the Council
        - The Asset register
   12.4. Financial Risk Assessment and management
   12.5. Approved contractors list
   12.6. To agree Cheque Signatories
   12.7. Reconfirm direct debits
   12.8. Renewal of agreement for Chairman’s Honorarium currently £700
   12.9. Confirm Photocopier charges at 10p/sheet (black and white) 20p/sheet (colour)
   12.10. Set Allotment rent for 1st October (currently £12pa)
   12.11. Review and agree Fee for use of junior pitches and changing facilities
   12.12. Renew Clerk’s subscription to the SLCC (£156pa)
   12.13. Mileage rate (tax free) £0.45/mile
13. Accounts and Audit
13.1. Note internal auditor report
13.2. Approve annual governance statement
13.3. Approve draft accounts
13.4. Reappointment of Accountant
13.6. Reappointment of Internal Auditor at a fee of £250pa

14. Planning
14.1. To consider planning applications since the last meeting
14.2. Other planning issues (for information only)

15. To consider correspondence
15.1. Requiring a decision of the Council
15.1.1. Community Transport
15.1.2. Pavilion queries
15.2. For Members’ information

16. Items for this meeting
16.1. Play equipment Report
16.1.1. To appoint representative
16.2. Ryton Water Meadow update – Cllr Smyth
16.3. Telephone contract- to approve contract
16.4. To delegate responsibilities of Parish Mobile
16.5. To discuss street lighting maintenance and LED street lighting
16.6. Posting of agendas and notices on Noticeboards
16.7. Responsibility of Newsletter delivery

17. Ryton Cemetery: field management – Cllr Witter
17.1. To Approve use of burial ground as car park
17.2. To Approve Declely Liaison
17.3. To discuss site security
17.4. Allocation of funds

18. To receive the reports for information from representatives on other bodies
18.1. Village Hall Committee –
18.2. Millboard / Smith’s Concrete / Stonemarket / UK Mail

19. To receive the report of the Chairman (Note: for information only, no decisions can be made)
20. To receive reports from members (Note: for information only, no decisions can be made)
21. Motion under the Public Bodies (Admission to Meetings) Act as amended -
   “That in view of the special and confidential nature of the business to be transacted, it is advisable in the
   public interest that the public be temporarily excluded and that they be instructed to withdraw”

22. Confidential items for this meeting

23. Date of the next Parish Council meeting Wednesday 3rd July at 7pm in the Village Hall.
   (Deadline for input to the agenda is close of play 25/06/2019)

   Reporting and recording of the meeting is permitted in accordance with the Parish Council’s policy
   Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention,
   unlawful discrimination, and other best practice when making decisions at the meeting

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1 Note for Public Participation - With the Council hearing first from councillors with pecuniary interests who must leave the room immediately after they have made their representations, unused questions or given evidence i.e. they cannot remain in the room to hear the representations of others. After the close of the public participation session, when a parish council reaches any item of business which councillors have a pecuniary interest in, those councillors would need to leave the meeting room whenever it becomes apparent that the business is being considered at that meeting whether or not they had made representations etc in respect of it within the public participation session.