The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 2nd October 2019 in the Village Hall at 7.00pm

At 7.02pm the Chairman opened the meeting.

Present:
Councillors: Steve Witter, Marcus Henry, Bob Jones, Sam Smyth, Stuart Tetlow, Kam Bahra, Martin Nobes
Mr Ian Castledine - Prologis Liaison
Miss Lindsay Foster (Clerk)

134 19/20 Apologies

135 19/20 Declarations of interests with regard to items on the agenda
None.

136 19/20 Prologis report
Cllr Marcus Henry to liaise with Ian Castledine regarding the parcel of land at the rear of the school regarding footpath diversion and land transfer.

137 19/20 Police Report
No report. If residents find any issues around incorrect parking please take a photo and upload pictures to the website.
Member of the public entered the room.

138 19/20 Public participation session
One member of the public attended and stated he had seen enough and left the building.

139 19/20 To approve the minutes of the last meeting
Resolution, Proposed Cllr Tetlow seconded Cllr Smyth
The Council resolves that the minutes of the last meeting be approved and signed as correct.

Unanimous

140 19/20 Matters arising from the minutes of the previous meeting
none

Finance

141 19/20 Payments to be made
The payments to be made in accordance with Standing Orders were listed and copies had been previously distributed to members.
Resolution proposed Cllr Tetlow, seconded Cllr Nobes.
It was resolved unanimously to accept the payments presented in accordance with Standing Orders and Financial Regulations. Unanimous

142 19/20 Receipts
The Members noted the details of the receipts, as listed.
Resolution proposed Cllr Tetlow, seconded Cllr Nobes.
It was resolved unanimously to accept the receipts that had been received and recorded since the previous meeting in accordance with Financial Regulations. Unanimous

143 19/20 Bank reconciliation
The Members noted the bank reconciliations as presented.

144 19/20 Budget 2019/20
Budget noted as presented. Councillors would like a breakdown of all available funds at the next meeting.

145 19/20 Pavilion Refurbishment
Stuart has carried out maintenance at the pavilion abut requires a further tidy up with racking required. Tiles on floor need replacing and pavilion needs to be painted. Approved contractors to be contacted to provide a quote to paint the pavilion.

146 19/20 To approve donation for wreath £50
To approve donation of £50 to British Legion for wreath.
Resolution Proposed by Cllr Smyth, seconded by Cllr Henry
It was resolved to approve £50 donation for British legion.

Unanimous

147 19/20  To discuss projects for 2020-21
Projects to be discussed further: gym equipment at the recreation ground, work at the orchard to include a shaded area with edible hedge and strimmer to maintain the area.
Look at the neighbourhood plan to develop action points.

148 19/20  To approve external audit fee £360
Resolution Proposed by Cllr Witter, seconded by Cllr Tetlow
It was resolved to approve the fee of £360 for external audit.

Unanimous

149 19/20  To approve and discuss solicitors costs Water Meadow Lease
Third quote required

150 19/20  To approve increased costs grass cutting
Approve one off cut at the orchard and other areas in the village required for total of £650.
Resolution Proposed by Cllr Witter, seconded by Cllr Bahra
It was resolved to approve one off cut for areas within the village for a total of £650.

Unanimous

To approve adding extra areas to the list of areas cut by Heritage at a cost of £100 as per Heritage and Sons existing cutting schedule.
Resolution Proposed by Cllr Witter, seconded by Cllr Nobes.
It was resolved to approve cutting of extra areas within the village.

Unanimous

151 19/20  To approve purchase of new parish council laptop
To purchase a new parish council laptop to fulfil GDPR requirements.
Resolution Proposed by Cllr Smyth, seconded by Cllr Tetlow
It was resolved to purchase a parish Council laptop for use by the clerk up to £500 exc VAT.

Unanimous

152 19/20  To discuss assets of the council- parish power tools
Tools cannot be repaired and new are required. Quotes to be included on next agenda with one further quote to be provided. Risk assessments need to be updated and maintenance contract to be investigated. Remove chainsaw from list of required equipment. Include purchase of protective equipment. Blower and small hedge cutter requires service.

153 19/20  To note conclusion of audit and publication of section 3
Noted

To consider Planning Applications and Approvals

154 19/20  Planning Applications
Follow up processing plant Featherstone Farm.

155 19/20  Approved planning applications
R19/0936  JLR Unit 3 approved
R19/1002  1 Bagshaw Close approved

156 19/20  Neighbourhood Plan update
Jane Louise Brooke Smith has accepted the position to examine the neighbourhood plan. Further documents need to be sent to her. Prologis are prepared to meet with the Council to discuss the Dell.

To consider correspondence

157 19/20  Recreation ground maintenance
The trees will be inspected annually and works will be carried out as required.
Minutes of the meeting held on Wednesday 2\textsuperscript{nd} October 2019 in the Village Hall at 7pm

158 19/20 To consider Correspondence for Members’ information
The information folder contains those items not distributed during the month by email; these were available for inspection at the meeting. The contents were noted.

159 19/20 Play Equipment report
Awaiting play equipment report

160 19/20 Water Meadow update
Knotweed spray has been carried out and tidy up been carried out. Meeting to be held on October 1\textsuperscript{st} at the Water Meadow.

161 19/20 Cleaning contract
Ongoing

162 19/20 Christmas lighting
Cllr Tetlow to speak to Geoff Marsh and liaise with Deeleys regarding movement of power lines.

163 19/20 High Street to New Estate emergency exit wall repairs
Deeleys to carry out the work.

164 19/20 Burial Ground
Quotes required for levelling. Cllr Jones will create map.

165 19/20 To appoint members to website working group and re-establish meetings
Content to be added to website. History group to be asked for contributions. Advert in the next newsletter roughly 2 hours per month. Cllr Henry to draft note for newsletter.

166 19/20 To approve new access gate at the recreation ground
Approve replacement vehicle gate at recreation ground by approved contractor secure a field
Resolution Proposed by Cllr Smyth, seconded by Cllr Jones
It was resolved to approve replacement gate at recreation ground £1599.83 +VAT.

Unanimous

167 19/20 To note approved tree works at recreation ground
6 new trees will be planted proposed to do so away from homes.
Noted

168 19/20 Orchard ongoing maintenance
Kissing gate requires maintenance, add R153 to list of footpaths that require attention by Warwickshire County Council.

169 19/20 Report of the Chairman
Holes have been filled in on Church Road at previous noticeboard location. Bin near the co-op being used by contractors for food waste rather than dog waste.

170 19/20 Member reports
Cllr Bahra reported the packs are ready to include the door alarms. Newsletter to advertise drop in session and included on post office day and at bingo.

171 19/20 Date of the next meeting
The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 6\textsuperscript{th} November 2019 in the Village Hall at 7pm.

The meeting closed at 21.01pm.

Signed ________________ Chairman    Date __________

Council Minutes 19_10

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Payments made in accordance with standing orders

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