At 7.01pm the Chairman opened the meeting.

Present:
Councillors: Steve Witter, Marcus Henry, Bob Jones, Sam Smyth, Stuart Tetlow, Kam Bahra, Simon Miller
1 member of the public
Mr Ian Castledine - Prologis Liaison
Miss Lindsay Foster (Clerk)

172 19/20 Apologies
Councillor Jayne Lloyd, Cllr Rachel Nicholson and Cllr Martin Nobes sent their apologies.

173 19/20 Declarations of interests with regard to items on the agenda
None.

174 19/20 Prologis report
Discussions regarding the Dell are ongoing. Discussions to also progress regarding parcel of land at Provost Williams School.

175 19/20 Police Report
There have been several burglaries within the area recently.

176 19/20 Public participation session
Member of the public stated that the footpath to rear of school is very well used and like it to remain. The Council reassured her, the intention is not to remove the footpath.
The birch tree on High Street requires attention as it is pushing up the footpath located near to the emergency exit.

177 19/20 To approve the minutes of the last meeting
Resolution, Proposed Cllr Bahra seconded Cllr Smyth
The Council resolves that the minutes of the last meeting be approved and signed as correct.

178 19/20 Matters arising from the minutes of the previous meeting
None

179 19/20 To resolve that the Council has met the criteria and wishes to use the General Power of Competence
Resolution Proposed by Cllr Smyth, seconded by Cllr Witter
The Council resolves that it fulfils the requirements of the General Power of Competence and wishes to use this power.

180 19/20 Payments to be made
The payments to be made in accordance with Standing Orders were listed and copies had been previously distributed to members.
Resolution proposed Cllr Miller seconded Cllr Smyth.
It was resolved unanimously to accept the payments presented in accordance with Standing Orders and Financial Regulations. Unanimous

181 19/20 Receipts
No receipts

182 19/20 Bank reconciliation
The Members noted the bank reconciliations as presented.

183 19/20 Budget 2019/20
Budget noted as presented.
183 19/20  Pavilion Refurbishment
2 quotations provided to paint the pavilion were noted, one further quote required. The quote excludes ladies toilet. Follow up cladding quotations.

184 19/20  To discuss projects for 2020-21
Projects to be discussed further: gym equipment at the recreation ground, work at the orchard to include a shaded area with edible hedge and strimmer to maintain the area, LED street lighting. Follow up cycle racks with the Co-op.

185 19/20  To approve and discuss solicitors costs Water Meadow Lease
Approve Solicitors fees to draft lease for Water Meadow.
Resolution Proposed by Cllr Bahra, seconded by Cllr Jones
It was resolved to approve Kundert Solicitors to act on behalf of the Parish Council to draft Lease £550+VAT.
Unanimous

186 19/20  To approve purchase parish power tools
Resolution Proposed by Cllr Tetlow, seconded by Cllr Bahra
It was resolved to approve purchase of power tools from Tudor Environmental at a total cost of £1100+VAT for tools and £200 for safety gear.
Unanimous

187 19/20  To approve purchase of laptop bag
Bag to be donated to parish council

188 19/20  To approve replacement bins Church Road and Recreation Ground
Resolution Proposed by Cllr Smyth, seconded by Cllr Tetlow
It was resolved to approve purchase of two new litter bins from Rugby Borough Council.
Unanimous

189 19/20  To approve change to BT contract
Resolution Proposed by Cllr Miller, seconded by Cllr Bahra
It was resolved to approve 2 year BT contract at £55.99 +VAT per month.
Unanimous

190 19/20  To approve works at burial ground gates
Resolution Proposed by Cllr Witter, seconded by Cllr Jones
It was resolved to spend £20 on replacement parts for burial ground gate.
Unanimous

191 19/20  To approve Ryton Star Parish Grant
Resolution Proposed by Cllr Tetlow, seconded by Cllr Henry
It was resolved to approve a grant of £500 to Ryton Star.
Unanimous

192 19/20  To approve increase one salary scale point
Resolution Proposed by Cllr Tetlow, seconded by Cllr Smyth
It was resolved to approve increase of one salary scale point to SCP 15.
Unanimous

193 19/20  To approve additions to bank mandate
Resolution Proposed by Cllr Witter, seconded by Cllr Tetlow
It was resolved to approve additions of the following Councillors to the bank mandate: Cllr Nicholson, Cllr Smyth, Cllr Henry, Cllr Jones, and Cllr Miller
Unanimous

To consider Planning Applications and Approvals

194 19/20  Planning Applications
R19/1236 Featherstone Farm retrospective swimming pool

195 19/20  Approved planning applications
None
Minutes of the meeting held on Wednesday 6th November 2019 in the Village Hall at 7pm

196 19/20 Neighbourhood Plan update
Stuart will contact Rugby Borough Council for further update. Print on request.

To consider correspondence

197 19/20 Jubilee Pools footbridge
Discuss footbridge with Warwickshire County Council.

198 19/20 To consider Correspondence for Members’ information
The information folder contains those items not distributed during the month by email; these were available for inspection at the meeting. The contents were noted.

199 19/20 Play Equipment report
Awaiting play equipment report
Further quotes required for gym equipment. Investigation into which type of equipment is required

200 19/20 Water Meadow update
Cllr Smyth met onsite with Steetley Meadows Trust and Warwickshire wildlife trust. The Clerk to investigate contract details and access track. A cut would be required prior to handover and a welcome to the water meadow sign to be installed.

201 19/20 Cleaning contract
Ongoing: Clerk to speak to RBC regarding one off cleans or contact wheelie bin cleaning companies.

202 19/20 Christmas lighting
Cllr Tetlow has investigated and 80% of lights still work. New extension cable and timer required.
Resolution Proposed by Cllr Witter, seconded by Cllr Smyth
It was resolved to approve purchase a new extension cable and timer at a total cost £20.

Unanimous

203 19/20 High Street to New Estate emergency exit wall repairs
Deeleys verbal agreement to carry out works

204 19/20 Burial Ground
One quote provided for new footpath and levelling of burial ground. Cllr Jones to provide map.

205 19/20 To appoint members to website working group and re-establish meetings
Cllr Henry to follow up. New regulations are in place for Clerk to investigate and implement.

206 19/20 The Orchard
Project to install sails; replace trees, edible hedge and removal of large tree. Project predicted to cost £5000. Kissing gate requires maintenance, add R153 to list of footpaths that require attention by Warwickshire County Council.

207 19/20 CCTV
Cllr Miller will investigate installing further CCTV cameras at all entrances to the village. Cllr Bahra to investigate using ANPR cameras.

208 19/20 Slabs under benches at the recreation ground
Resolution Proposed by Cllr Smyth, seconded by Cllr Tetlow
It was resolved to install slabs under benches at the recreation ground at a cost of £385.

Unanimous

209 19/20 To discuss training needs
All Councillors to identify training courses they would like to attend in preparation for next year.

210 19/20 GDPR Requirements
GDPR logs require updating. All councillors to assist.
Minutes of the meeting held on Wednesday 6th November 2019 in the Village Hall at 7pm

211 19/20 Report of the Chairman
No reports. Chairman to attend Remembrance service and to lay wreath on behalf of the Council.

212 19/20 Member reports
Cllr Henry reported problems in the village relating to internet/mobile signal. Requires further investigation.
Cllr Jones will work with Cllr Tetlow to create digital map of village with footpaths, assets included.
Clerk to contact Cllr Nobes regarding war memorial.

213 19/20 Date of the next meeting
The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 4th December 2019 in the Village Hall at 7pm.

The meeting closed at 21.05pm.

Signed ____________ Chairman   Date   __________

Payments made in accordance with standing orders

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<td>Lindsay Foster</td>
<td>Salary</td>
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<td>Pension’s contributions</td>
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<td>Heritage and Sons</td>
<td>mowing oc</td>
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<td>Eagles Arboriculture</td>
<td>tree works</td>
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Card payment

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