At 7.06pm the Chairman opened the meeting.

Present:
Councillors: Steve Witter, Stuart Tetlow, Rachel Nicholson, Marcus Henry, Bob Jones, Sam Smyth
Simon Miller, Kam Bahra(late)
Mr Ian Castledine - Prologis Liaison
Borough Cllr Peter Eccleson

Miss Lindsay Foster (Clerk)

1 / 20-21  Apologies
none

2/ 20-21  Declarations of interests with regard to items on the agenda
None.

3/ 20-21  Prologis report
Apologies for limited contact during lockdown however there are no current issues. No lorry issues
have been raised recently. The parish council would like to be informed of any job opportunities
that may arise in the coming months. A meeting was held between prologis and the school attended
by Cllr Henry regarding the land at the school. Further assistance sought and to be followed up.

Police Report
Continued challenges at the recreation ground of people not following guidelines. The fencing
surrounding play areas ripped down multiple times.

Cllr Bahra arrived at 19.09

Use of nitrous oxide is increasing.

Borough Council Report
Rugby Borough Council ran the foodbank and delivered food parcels during lockdown to assist
people that were isolated. All gardening staff were relocated to delivery of food parcels and are not
returning to their roles. There has been an increase in petty crime. It was raised that the area by the
Bungalows had not been cut. It was recommended to check the Dunsmore Facebook page for list of
areas to be cut. Village greens have been the priority to be cut and verges that caused issues with
visibility, but all cutting will now return to normal.

4/ 20-21  Public participation session
No public present

5/ 20-21  To approve the minutes of the last meeting
Resolution, Proposed Cllr Witter seconded Cllr Lloyd
"The Council resolves that the minutes of the last meeting be approved as correct. They will be
signed following the meeting"

Unanimous

6/ 20-21  Matters arising from the minutes of the previous meeting
None.

Finance

7/ 20-21  Payments made since April
The payments made in accordance with Standing Orders were listed and copies had been previously
distributed to members.

Resolution proposed Cllr Tetlow, seconded Cllr Smyth.
"It was resolved unanimously to accept the payments presented in accordance with Standing Orders
and Financial Regulations. Unanimous"

8/ 20-21  Receipts
The receipts were presented and distributed previously to members.

Resolution proposed Cllr Lloyd seconded by Cllr Bahra.
Minutes of the meeting held on Wednesday 1st July 2020 virtually via zoom at 7pm

It was resolved unanimously to accept the receipts as presented.

Unanimous

9/ 20-21 Bank reconciliation
The Members noted the bank reconciliations (March, April, May) as presented.

10/ 20-21 To approve purchase of weed killer sprayer, ppe and weed killer
To purchase weed killer sprayer, ppe and weed killer.

Resolution proposed Cllr Nicholson, seconded Cllr Smyth.

This Council resolves purchase the required equipment for a total of £120. Unanimous

11/ 20-21 To approve improvements to allotment fence
Resolution proposed Cllr Witter, seconded Cllr Nicholson

The Members approved replacement of allotment fence and gate for total of £360. Unanimous.

12/ 20-21 To approve external painting pavilion
Resolution proposed Cllr Witter, seconded Cllr Nicholson

The Members resolves to approve painting works at pavilion £95.

Unanimous.

13/ 20-21 To approve internal auditor fee £250
Resolution, proposed Cllr Witter, seconded Cllr Tetlow

The Members approved that the fee of £250 for internal auditor. Unanimous.

14/ 20-21 To approve external auditor £400
Resolution, Proposed Cllr Witter, seconded by Cllr Tetlow

To approve fee for external auditor £400. Unanimous

15/ 20-21 To note annual accounts
The annual unaudited accounts were noted

16/ 20-21 To note internal audit report
The internal auditor report was noted

17/ 20-21 To approve section 1 Annual Governance and Accountability Statement
The members considered each statement and voted on approval of each statement. Following review of all the members were asked to approve the statement as a whole to be submitted to the external auditor.

Resolution Proposed by Cllr Lloyd, seconded by Cllr Miller

The councillors approved section 1 as correct and to be submitted following signing by Chairman

Unanimous

18/ 20-21 To approve section 2 Annual Governance and Accountability Statement
The financial statements were presented to the council prior to meeting and the RFO answered questions as presented.

Resolution Proposed by Cllr Smyth seconded by Cllr Bahra

The councillor approved the accounting statements as presented and will be submitted following signing by Chairman.

19/ 20-21 To approve list of regular payments
Resolution Proposed by Cllr Tetlow seconded by Cllr Miller

List of payments made on a regular basis were approved. The clerk to investigate lease of photocopier.

20/ 20-21 To approve purchase of zoom subscription
Resolution Proposed by Cllr Tetlow, seconded by Cllr Lloyd

The council approved subscription to zoom for July to be suspended until September and reinstated if required.

21/ 20-21 To approve purchase of 4 dog bag dispensers
Resolution Proposed by Cllr Lloyd seconded by Cllr Witter

To purchase a number of dispensers following further with investigation with total outlay of £1000.
To consider Planning Applications and Approvals

Planning Applications
22/20-21 Applications
Submit comments regarding Wolston quarry
Submit comments regarding smiths

23/20-21 Neighbourhood plan
The issues surrounding the dell have now been sorted. The referendum will not be held until May 2021 but will hold significant weight. Action wills need to be agreed following examiner report.

To consider correspondence
24/20-21 Wall mural recreation ground
The council are cautious of resident’s views, it has been suggested we approach artist to produce a couple of designs. The wall facing the play equipment to be considered. Allocate time in September to discuss designs with artist and consider views of people in the village. The design should consider the village and its history.

25/20-21 Prescription delivery
Speak to post office to see if they would be happy to arrange collection from central point. Councillors are happy to assist.

26/20-21 Play Equipment renovation and report
Combination of 10 different quotes for replacement zipwire ranging from £10,000 to £22,000. Cllr Bahra will continue to investigate new gym equipment.

27/20-21 Reopening play area
Open 2 swings and all equipment outside of fencing. Reopen smaller play area. Place additional signage around the play area.

28/20-21 CCTV update
No progress

29/20-21 Noticeboard replacement schedule
Working group required

30/20-21 To discuss allotment issues
The new fence has been well received. Plot holders have dumped soil in composting area alongside timber. Write to plot holders to remove wood and only used for allotment waste. New sign required no waste to be brought to site for disposal/burning

31/20-21 Pavilion update
No update

32/20-21 To discuss village hall issues
Kitchen revamp underway, takeaway running from kitchen area.

33/20-21 The orchard
Clerk has secured free harvest hedging. New sign to be purchased. Mowing has made a huge difference to area.

34/20-21 Land at Provost school
No further update

35/20-21 Parish website requirements
No update

36/20-21 Burial Ground
Cllr witter has cut the hedging and repair pedestrian gate. Further pathway quotes still required.

37/20-21 To approve postponement of annual parish council meeting
Resolution Proposed by Cllr Witter seconded by Cllr Lloyd.
It has been agreed that the annual parish council meeting will be postponed until May 2021.

38/20-21 To approve continuation of all roles
Resolution Proposed by Cllr Witter, seconded by Cllr Smyth
It has been agreed all councillors will continue in the same roles until May 2021.

39/20-21 Report of the Chairman
No updates

40/20-21 Member reports
Cllr Bahra to draft letter to O2.
Concerns raised by residents regarding parking whilst football training in session, Cllr Witter to speak to team.

41 20/21 Date of the next meeting
The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 2nd September 2020 in the Village Hall at 7pm.

The meeting closed at 9.30pm.

Signed ____________ Chairman   Date __________

Initial  .........