

## The Civil Parish of Ryton on Dunsmore

Minutes of the meeting held on Wednesday 4<sup>th</sup> November 2020 virtually via Zoom at 7.00pm

At 7.03pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Stuart Tetlow, Marcus Henry, Bob Jones, Sam Smyth, Rachel Nicholson  
Simon Miller (arrived late)

Mr Ian Castledine - Prologis Liaison

1 member of public

Miss Lindsay Foster (Clerk)

### **118 / 20-21 Apologies**

Cllr Bahra, Cllr Lloyd

### **119/ 20-21 Declarations of interests with regard to items on the agenda**

None.

### **120/ 20-21 Prologis report**

The items fly tipped have now been removed by Prologis. The council give their thanks. Activity will begin on site C this year. Ian Castledine will approach Prologis for assistance producing updated village directory.

Member of public arrived 19.12

Footpath diversion may be difficult currently due to fencing, which will be removed as footpath scheme. Further work is required to follow this matter up. Governors meeting 17<sup>th</sup> November Ian Castledine to attend if possible, to discuss next steps. Many thanks to Ian Castledine for his attendance.

### **Police Report**

No report received however there has been an increase in thefts of catalytic converters in the area. Stolen quad bike recovered locally.

### **121/ 20-21 Public participation session**

No issues to be raised.

### **122/ 20-21 To approve the minutes of the last meeting**

**Resolution**, Proposed Cllr Tetlow seconded Cllr Henry.

*The Council resolves that the minutes of the last meeting be approved as correct.* They will be signed following the meeting

**Unanimous**

### **123/ 20-21 Matters arising from the minutes of the previous meeting**

None.

### **Finance**

#### **124/ 20-21 Payments to be made**

The payments made in accordance with Standing Orders were listed and copies had been previously distributed to members.

**Resolution** proposed Cllr Tetlow, seconded Cllr Smyth.

*It was resolved unanimously to accept the payments presented in accordance with Standing Orders and Financial Regulations.* **Unanimous**

#### **125/ 20-21 Receipts**

The receipts were presented and distributed previously to members.

**Resolution** proposed Cllr Tetlow seconded by Cllr Nicholson

*It was resolved unanimously to accept the receipts as presented.*

**Unanimous**

#### **126/ 20-21 Bank reconciliation**

The Members noted the bank reconciliation as presented.

**127/ 20-21 To approve purchase of 5 dog bins and 6 boxes of dog poo bags £831+VAT**

**Resolution** proposed Cllr Henry, seconded Cllr Nicholson.

*This Council resolves to purchase 5 dog poo bag dispensers and 6 boxes of bags. Unanimous*

**128/ 20-21 Projects 2021-22**

Playground completion.

Gym equipment

CCTV

Street lighting upgrade

Councillors would like a map of land that the PC owns/manages.

**129/ 20-21 Budget documents**

The members noted the budget documents as presented. These will be updated as information is provided by Rugby Borough Council.

**130/ 20-21 To approve increase in costs with Solicitor £600+VAT**

**Resolution**, proposed Cllr Jones seconded by Cllr Smyth.

*The members resolve to approve increase in costs to solicitor.*

**Unanimous**

**131/ 20-21 To discuss and approve costs for tree works at recreation ground and planting of new trees.**

**Resolution**, Proposed Cllr Henry, seconded by Cllr Smyth

*The members resolved to remove tree and recreation ground and to plant 3 new trees.*

**Unanimous**

**132/ 20-21 To discuss and approve purchase of 2 green bins at allotment £80**

**Resolution**, Proposed Cllr Witter, seconded by Cllr Tetlow

*The members resolved to purchase 2 green bins for the allotment £80.*

**133/ 20-21 To approve external audit fee £300+VAT**

**Resolution**, Proposed Cllr Witter, seconded by Cllr Miller

*The members resolved to pay external audit fee £300+VAT*

**134/ 20-21 To discuss parish grant Ryton Conservation Group**

Awaiting their spending plans for next 12 months. Defer until December

**135/20-21 To note conclusion of Audit**

Noted by members.

**To consider Planning Applications and Approvals**

**Planning Applications**

**136/ 20-21 Applications**

R20/0171 Stone market: Members can attend planning committee meeting at RBC online if they wish.

**137/20-21 Delegated Authority**

Clerk to investigate Millboards application and circulate.

Planning for the future consultation responded to.

**138/ 20-21 Neighbourhood plan**

No further update.

**To consider correspondence**

**139/ 20-21 Correspondence**

Nothing to consider

**Items for this meeting**

**140/ 20-21 Play Equipment renovation and report**

No update regarding play equipment.

Cllr Bahra has 2 quotes for consideration at meeting in December. Consult RPII to ensure they are reasonable and reliable.

**141/ 20-21 Water Meadow**

Agreement to sign prior to works has been circulated. It has been proposed by council that wording is amended. Following amendments recirculate to members and can be signed by the Clerk.

**142/20-21 CCTV update**

Cllr Miller met with contractor onsite. Awaiting quotation and technical specification to enable further like for like quotations.

**143/ 20-21 Noticeboard replacement schedule**

Working group required. New board to be fitted on Oxford Road. Church Road board requires attention.

**144/ 20-21 To discuss allotment issues**

Replacement bins approved 132/20-21

**145/ 20-21 Pavilion update**

No update awaiting quotation.

**146/ 20-21 The Orchard**

Good Progress has been made. Trees will be removed. Edible hedging has arrived.

**147/ 20-21 Provost Williams School**

Discussed earlier in meeting

**148/ 20-21 Burial Ground**

No further update requires a tidy up of area. Cllr Witter to follow up quotes.

**149/ 20-21 To discuss welcome newsletter**

Produce one side of A4 with important contact for Coal yard development.

**150/ 20-21 To discuss parking at recreation ground**

Problems with parking around the recreation ground. Would be helpful to add parking on the recreation ground. Investigate whether planning application would be required. Add to projects list.

**151/ 20-21 To discuss use of village hall by police**

Cllr Witter to speak with Nick regarding Police using village hall. Council agrees they would welcome the police using the village hall and will work with the village hall committee.

**152/ 20-21 To discuss wildflower planting around the village**

Considered as project for next year. Likely cost around £1000 with trial in the orchard. Discussed further at next meeting.

**153/ 20-21 Reports from other bodies**

Investigate works at Millboard

**154/ 20-21 Report of the Chairman**

No updates

**155/ 20-21 Member reports**

Poor Mobile coverage, Cllr Bahra and Clerk to work with Cllr Roberts for assistance in this matter. Revisit handyman brief.

Prescriptions collection scheme has started. Clerk has requested a £2000 grant from Warwickshire county Council.

Councillors to check salt bins and report back if empty.

Streetlight out at cut through on new estate next to park.

Christmas lights to be switched on 29<sup>th</sup> November at 5.30pm to align with village light switch on.

**156/20-21 Confidential matters**

**Minutes of the meeting held on Wednesday 4<sup>th</sup> November 2020 virtually via zoom at 7pm**

Cllr Witter and Cllr Miller met with Nick Spann to discuss village hall lease. Nick to discuss with trustees. Clerk to email to remind committee that village hall cannot be used during remembrance service due to restrictions.

**15/ 20/21 Date of the next meeting**

*The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 2<sup>nd</sup> December 2020 via zoom at 7pm.*

**The meeting closed at 8.49pm.**

Signed \_\_\_\_\_ Chairman      Date \_\_\_\_\_