

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 5th May 2021 virtually via Zoom at 7.00pm

At 7.02pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Marcus Henry, Sam Smyth, Simon Miller, Kam Bahra, Jayne Lloyd,
Stuart Tetlow, Bob Jones

Mr Ian Castledine - Prologis Liaison

Miss Lindsay Foster (Clerk)

Annual Parish Council Meeting

40/21-22 Election of Chairman

Cllr Witter was proposed by Cllr Lloyd and seconded Cllr Smyth. There being no further nominations it was unanimously resolved:

That Cllr Witter be duly elected Chairman of the Parish Council for the year

41/21-22 The Chairman's Declaration of Acceptance of Office

The Chairman will sign the declaration of acceptance of office with the Clerk.

42/21-22 Apologies for Absence

Councillors Rachel Nicholson, Cllr Roberts, and Cllr Eccleson

43/21-22 Election of Vicechair

Cllr Witter nominated Cllr Tetlow and Cllr Lloyd as vice chairs, seconded by Cllr Smyth agreed by all present.

44/21-22 Declarations of interests with regard to items on the agenda

None

45/21-22 Dates of and Venue for Council Meetings for the Year

Resolution proposed Cllr Witter, seconded Cllr Tetlow

The Council resolves to usually meet on the first Wednesday of the month at 7pm in the Village Hall, but not to meet in August and the January meeting to be set using RBC timeframes to set precept. Unanimous

46/21-22 To appoint co-ordinators.

The following appointments were made and resolved en bloc:

Police Liaison	Cllr Bahra
Allotments	Cllr Jones
Litter picking	Cllr Nicholson and Cllr Lloyd
Newsletter	Mr Keeling (Village Editor)
Commercial organisations liaison	Chairman and Vice Chairmen
Ryton Water Meadow	Cllr Smyth and Cllr Henry
War Memorial	Cllr Lloyd
Orchard	Cllr Henry
Cemetery Field Management	Cllr Witter and Cllr Miller
Pavilion Upgrade	Cllr Tetlow and Cllr Smyth
Flag (holder & raising of flags)	Mrs B Harris and Cllr Henry

47/21-22 Planning Applications

Planning applications will usually be distributed to all Members for comment by email with a URL link, Councillors should 'reply all' with their comments.

Planning responses delegated powers

Resolution proposed Cllr Witter, seconded Cllr Lloyd

The Meeting resolved that the delegated power to respond to planning and licensing applications will be with the Clerk. Unanimous

48/21-22 Disciplinary and Grievance Panels

Disciplinary and Grievance Panel Chairman (the chairman is independent of panels and oversees procedure - Cllr Witter

Disciplinary and Grievance Panel – Cllr Jones, members Cllr Nicholson

Disciplinary and Grievance Appeals Panel – Chairman Cllr Tetlow, members Cllr Miller and Cllr Smyth

49/21-22 Key holder and signatories for the notice boards.

Mrs B Harris (6 High Street) and the Clerk will be the key holders for the notice board and that all councillors, Mrs B Harris, the Clerk, and all Councillors would be signatories for notices that comply with Parish Council policy. Councillors contact details are stated on the notice boards.

Cllr Tetlow	Holly Drive
Cllr Henry	Leamington Road
Cllr Jones	Church Road
Cllr Lloyd	Co-op
Cllr Nicholson	recreation ground
Cllr Witter	Oxford Road

50/21-22 To appoint Representatives to Sit on Outside Bodies

Village Hall Trust Committee Council Representative – Cllr Nicholson

51/21-22 Approve ICCM Membership for 2021-22

Resolution, proposed Cllr Tetlow seconded Cllr Lloyd

The Members resolve to be a member of ICCM for this year and pay the subscription of £95.00.

Unanimous

Parish Council Meeting

52/ 21-22 To approve minutes of the last meeting

Proposed by Cllr Henry, seconded by Cllr Lloyd agreed by all present.

Unanimous

Finance

53/21-22 To approve payments to be made

Proposed by Cllr Lloyd seconded by Cllr Smyth agreed by all present

Unanimous

54/21-22 Bank reconciliation

Noted

55/21-22 To approve purchase 4 new bins in village

Proposed to spend £2000 on new bins from Rugby Borough Council as supplier. Proposed by Cllr Henry seconded by Cllr Lloyd agreed by all.

Unanimous

56/21-22 Neighbourhood plan

Voting on neighbourhood plan will take place tomorrow. We have been invited to watch the count, however no timeslot so have declined the offer and will await announcement. Share the information on website and Facebook when available.

To consider correspondence

57/ 21-22 Correspondence

Response regarding gym equipment installation

Restrictions regarding where equipment can be placed due to play equipment, road, and emergency exit. Cllr Tetlow to assist in formulation of response.

Development Church Road

Write back to decline offer and acknowledge receipt of request.

Items for this meeting

58/ 21-22 Play Equipment renovation and report

Proposal for tender has been drafted awaiting feedback, will progress within next few weeks.

59/ 21-22 Water Meadow

Interpretation board has progressed, logo is required. Proposed to use logo from Neighbourhood plan document designed by pupil at school.

Cllr Bahra left at 19.55

New bridge has been installed and trees have arrived. Shed will be removed in August.

60/21-22 CCTV update

Site visit required.

61/ 21-22 Noticeboard replacement schedule

Cllr Witter and Cllr Smyth to replace noticeboards. New board has been made for burial ground.

62/ 21-22 To discuss allotment issues

Cllr Witter visited site which requires a tidy up. Consider use of water troughs going forwards.

63/ 21-22 The Orchard

Wildflowers have been planted, rare butterfly has been found at the orchard, new trees are doing well. Fence to be repaired/improved add to next agenda. Tables to be ordered and delivery to village hall. Cllr Jones to assist with boundary issues.

64/ 21-21 Provost Williams School

Report from Ian Castledine

Other utilities to be installed on site DC8. DC9 will be filling with earth and installing fence. The steel frame is now complete. Awaiting further works on DC9 to further progress and road to be laid. When the Dell is fully developed there is prospect to reopen.

Cllr Henry to liaise with Ian Castledine. Governors meeting on 8th June.

65/ 21-22 Burial Ground

A cut is required, quotes required for turning circle/footpath. Cllr Jones has shared the map of area to allow plots to be calculated.

66/ 21-22 To discuss parking at recreation ground

Cllr Jones has written to planning department but no response yet. Would not become permanent parking only whilst recreation ground being used. Speak to football team regarding training and parking by other teams/parents.

67/21-22 To approve risk assessment.

Proposed by Cllr Tetlow seconded by Cllr Lloyd agreed by all.

Unanimous

68/21-22 Christmas Lighting

Need to order new lights proposed to cost £1000.

69/21-22 Grit bins

Will not be provided for free council need to consider purchase.

70/ 21-212 Report of the Chairman

Cllr Witter has cleared alleyway church road. Cllr Miller will assist cutting trees back.

71/ 21-22 Member reports

Streetlight 51 Sodens still not working correctly.

Mural in village ongoing

Flooding issues on a45. Clerk to raise with Highways.

Collate issues regarding footpaths in the village

72/21-22 Confidential mattersVillage Hall AGM on 6th May**73/ 21/22 Date of the next meeting**

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 2nd June at the village hall at 7pm.

The meeting closed at 21.13pm.

Signed _____ Chairman Date _____

Cheques signed in May			
to whom		amount	cheque number
Lindsay Foster	salary	****	204258
WCC	pension contributions	*****	204259
Beverley Whiting	prescription collections	£7.56	204260
ICCM	annual membership	£95.00	204261
WALC	annual membership	£660.00	204262
Ryton Star football club	parish grant	£500.00	204263
Ryton Conservation Trust	parish grant	£2,392.00	204264
Eagles	tree works water meadow	£630.00	204265
L Foster	expenses-mileage envelopes/postage	£18.89	204266
Heritage and Sons	mowing march/April	£1,209.60	204267
direct debits			
BT	taken on 28th April	£83.98	office phonline and internet
Eon	taken on 11th may	£15.80	pavilion electricity
Microsoft	taken on 7th may	£5.99	laptop subscription
eon	taken on 18th April	£438.36	street lighting electricity
zoom	taken on 2nd may	£14.39	meeting platform subscription
PEAC	taken on 22nd may	£120.00	quarterly lease fee
Paid by bank card			
Royal mail	stamps	£85.00	

Robert Dyas	2 a frame picnic table	£799.98	
rugby borough council	3 green bin passes	£120.00	