

To all Members of the Council

You are hereby summoned to attend the meeting of Ryton on Dunsmore Parish Council to be held in the Village Hall, High Street on Wednesday 14th July 2021 at 7.00 p.m. for the purpose of transacting the following business

signed



Lindsay Foster Clerk to the Parish Council 2nd July 2021

AGENDA

1. Apologies for Absence
2. Declarations of interest and dispensations
 - 2.1. To receive declarations of interest from councillors (existence and nature) with regard to items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3. To grant any requests for dispensation as appropriate
3. Reports from Police, County Councillor, Borough Councillors and Prologis (all for information only)
4. Public participation session WITH RESPECT TO ITEMS ON THE AGENDA, see footnote¹
This item is limited to a total of 15 minutes duration
5. To discuss and approve co-option
6. To approve the minutes of the last Parish Council meeting.
7. Finance
 - 7.1. To approve payments to be made (can be added to until the meeting with updated payment list presented if required)
 - 7.2. Receipts
 - 7.3. To approve purchase of dog poo bags for dispensers 12 boxes £397.68+VAT
 - 7.4. To approve electricity contract street lighting
 - 7.5. To approve payments can be made in August under delegated authority (payment list to be circulated to all councillors and ratified in September)
 - 7.6. To approve donation to air ambulance
 - 7.7. To approve purchase of a4 clip frames noticeboard 18 frames at £97.02
 - 7.8. To approve membership of ACRE £60
 - 7.9. Unity account update
 - 7.10. To approve play area inspection by Rpii
 - 7.11. To discuss play area inspection course
 - 7.12. To approve purchase 3 new waste bins and 2 new dog waste bins cost to be split 50/50 with RBC
8. Planning
 - 8.1. To consider planning applications since the last meeting
 - 8.1.1. Gigafactory meeting update
 - 8.1.2. RBC/21CM008, Whites of Coventry, Construction of Metal Recycling Building.
 - 8.1.3. Housing Strategy consultation
 - 8.1.4. R21/0687 at RYTON ORGANIC GARDENS, WOLSTON LANE, RYTON-ON-DUNSMORE, COVENTRY, CV8 3LG for Change of use of part of the Reception Building from uses in association with Garden Organic to offices (Use Class E (g)(i)).
9. Correspondence

- 9.1 Discuss private use of recreation ground
- 9.2 To discuss installation of gym equipment and meadow in same area
- 9.3 To discuss use of recreation ground by gym group from sports connexion

10 Items for this meeting

- 10.1 Play equipment renovation and Report – Cllr Tetlow
- 10.2 Ryton Water Meadow update – Cllr Smyth/Cllr Henry
- 10.3 CCTV update- Cllr Miller
- 10.4 Noticeboards replacement schedule
- 10.5 To discuss allotment issues
- 10.6 Pavilion refurbishment- Cllr Tetlow
- 10.7 The orchard
- 10.8 Land at Provost William School
- 10.9 Ryton cemetery- Cllr Witter
- 10.10 Handyman
- 10.11 Christmas Lighting
- 10.12 To discuss and approve further wildflower planting and mural within village. Includes expenditure of £1000.
- 10.13 To discuss football net storage

11 To receive the reports for information from representatives on other bodies

- 11.1 Millboard / Smith's Concrete / Stonemarket / DHL – Cllr Witter

12 To receive the report of the Chairman (Note: for information only, no decisions can be made)

13 To receive reports from members (Note: for information only, no decisions can be made)

14 Motion under the Public Bodies (Admission to Meetings) Act as amended -

“That in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”

15 Confidential items for this meeting

- 15.1 To discuss village hall lease

- 15.2 To discuss Clerk extra hours per week/month as part of financial responsibilities to village hall

16 Date of the next Parish Council meeting **1st September 2021 at 7pm the village Hall**

(Deadline for input to the agenda is close of play 25/08/2021)

*Reporting and recording of the meeting is permitted in accordance with the Parish Council's policy
Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention,
unlawful discrimination, and other best practice when making decisions at the meeting*

1 Note for Public Participation - With the Council hearing first from councillors with pecuniary interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. After the close of the public participation session, when a parish council reaches any item of business which councillors have a pecuniary interest in, those councillors would need to leave the meeting room whenever it becomes apparent that the business is being considered at that meeting whether or not they had made representations etc in respect of it within the public participation session.

To discuss and approve co-option

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 2nd June at The Village Hall 2021 at 7.00pm

At 7.02pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Sam Smyth, Simon Miller, Bob Jones, Rachel Nicholson
Mr Ian Castledine - Prologis Liaison
1 member of the public

Miss Lindsay Foster (Clerk)

74 / 21-22 Apologies

Cllr Tetlow, Cllr Henry, Cllr Lloyd, Cllr Bahra, Cllr Roberts, Cllr Eccleson sent their apologies.

75/ 21-22 Declarations of interests with regard to items on the agenda

none

76/ 21-22 Police Report

There has been no update provided.

Prologis Report

Ian Castledine stated Works scheduled for the month ahead are as follows cladding to DC8, complete drainage and concrete to service yard, pour concrete to all office area floor slabs and start M&E containment.

Plant is back on site in preparation for upfilling works to DC9. Imported fill is due to start next week.

There were noise and fume complaints reported and Prologis are aware of the issues and working to resolve.

77/ 21-22 Public participation session

Member of the public raised concerns with the amount of traffic and size of HGVs using Leamington Road. The noise has become unbearable. The Parish Council will try to assist and requested the residents keep a diary of incidents and registration numbers to assist. It will be difficult as many of the HGVs are allowed to use this route. PC recommended the resident contact Cllr Roberts and again the PC will assist.

78/ 21-22 To approve minutes of the last meeting

Proposed by Cllr Miller, seconded by Cllr Smyth agreed by all present.

Unanimous

Finance

79/21-22 To approve payments to be made

Proposed by Cllr Smyth seconded by Cllr Jones agreed by all present

Unanimous

80/21-22 Receipts

Proposed by Cllr Miller seconded by Cllr Smyth agreed by all present.

Unanimous

81/21-22 Bank reconciliation

Noted

82/21-22 To approve purchase 12 boxes dog poo bags for dispensers £417.60+VAT

Proposed by Cllr Nicholson seconded by Cllr Smyth agreed by all.

83/21-22 To approve cut at burial ground

Proposed to spend £100 by Cllr Jones seconded by Cllr Miller agreed by all Present

Unanimous

84/21-22 To approve slcc membership.

Proposed by Cllr Miller seconded by Cllr Nicholson agreed by all present

Unanimous

85/21-22 To approve standing orders

Proposed by Cllr Smyth seconded by Cllr Miller agreed by all present

Unanimous

86/21-22 To approve financial regulations

Proposed by Cllr Smyth seconded by Cllr Nicholson agreed by all present.

Unanimous

87/21-22 To note internal audit

Internal audit report read out and noted

88/21-22 To approve section 1 of Annual Governance Statement (AGAR)

All statements were read out and voted by a show of hands by all councillors. Proposed as a true record by Cllr Jones, seconded by Cllr Miller agreed by all

Unanimous

89/21-22 To approve section2 Annual Governance Statement (AGAR)

Proposed to accept the figures by Cllr Miller seconded by Cllr Smyth agreed by all present.

Unanimous

90/21-22 To approve electricity charges pavilion

Proposed to accept fixed tariff by Cllr Miller seconded by Cllr Smyth agreed by all present.

Unanimous

91/21-22 To approve works to fence at orchard £100

Proposed by Cllr Smyth seconded by Cllr Jones agreed by all present

Unanimous

Planning

92/21-22 To discuss Gigafactory consultation

Councillors would like to discuss plans with developers on Thursday 10th June at 7pm via zoom. Clerk to confirm.

Items for this meeting

93/ 21-22 Play Equipment renovation and report

Proposal for tender has been drafted budget for replacement works to be around £70,000. Clerk to look at budget and match funding.

94/21-22 Gym equipment

Gym equipment to be installed at recreation ground on 14th June. Clerk to post on Facebook and noticeboard.

95/ 21-22 Water Meadow

No update

96/21-22 CCTV update

Awaiting update 3 quotes required.

97/ 21-22 Noticeboard replacement schedule

1 to be replaced in June. Clip frames to be bought for noticeboards

98/ 21-22 To discuss allotment issues

1 allotment available.

99/ 21-22 The Orchard

Benches have been ordered

100/ 21-21 Provost Williams School

No update

101/ 21-22 Burial Ground

New bin is required

102/ 21-22 Handyman

Handyman to source manhole cover

103/21-22 Christmas lighting

No update leave on agenda

104/21-22 Grit bins

Speak to RBC regarding 2 new bins Coal Yard/Warren Field

105/ 21-212 Report of the Chairman

No update

106/ 21-22 Member reports

Coal yard footpath requires gate at the A45 entrance. Cllr Jones to investigate.

New signs required for footpath coal yard drive/Warren Field.

Litter bin required A45 add to next agenda.

Flooding on A45, Highways called out several times.

Litter pick to be organised possibly to include Duke of Edinburgh. DHL has organised litter pick for end of June.

107/21-22 Confidential matters

Village Hall meeting 16th June. Village hall wall requires remedial works, quote to be sought for next agenda. Cllr Witter to speak to Deeley's regarding land adjacent to a45.

108/ 21/22 Date of the next meeting

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 14th July at the village hall at 7pm.

The meeting closed at 20.40pm.

Signed _____ Chairman Date _____

Cheques signed in June			
to whom		amount	cheque number
Lindsay Foster	salary	****	204269
WCC	pension contributions	*****	204270
Beverley Whiting	prescription collections	£7.56	204271
Craig Smith	handyman salary	£312.00	204272
slcc	annual membership	£166.00	204273
L Foster	expenses- mileage and postage	£25.91	204274
Glasdon	dog poo bags	£250.56	204275
Marion Borman	internal audit	£250.00	204276
direct debits			

6

BT	taken on 28th May	£83.98	office phonenumber and internet
Eon	taken on 8th June	£13.49	pavilion electricity
Microsoft	taken on 7th June	£5.99	laptop subscription
eon	taken on 16th May	£423.20	street lighting electricity

7

7.1

Cheques signed in June

to whom	amount	cheque number
Lindsay Foster	salary	**** 204277
WCC	pension contributions	**** 204278
Beverley Whiting	prescription collections	£7.56 204279
Craig Smith	handyman salary	£312.00 204280
HMRC	tax and ni contributions	£209.96 204281
L Foster	expenses- mileage and bin bags	£27.23 204282
Glasdon	dog poo bags	£501.12 204283
Heritage and sons	grass cut in May	£780.00 204284
David Newman	grass cut burial ground	£50.00 204285
Broxap	gym equipment	£6,282.60 204286
Steve witter	reimbursement clip frames	£97.02 204287

direct debits

BT	taken on 28 June	£83.98 office phoneline and internet
Eon	taken on 8th July	£15.27 pavilion electricity
microsoft	taken on 7th July	£5.99 laptop subscription
eon	taken on 16th June	£437.32 street lighting electricity
Waterplus	taken on 13th June	£29.66 water pavilion

Receipts

RBC	26th April	£32,697 precept
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8

7.3

enquiries@glasdon-uk.co.uk



Home > Litter Bins > Litter Bin Accessories and Sacks

Litter Bins Sack S - 190/4131

4 packs of 250 black bio-degradable sacks for use with the Retriever City™ Sack Dispenser.



£417.60

excluding VAT

£501.12 inc. VAT

£5.95 + VAT delivery (orders under £100)*

Quantity:

Quantity input field with minus and plus buttons

Add to Basket

How can I pay?

How can I get a quote?

Quick Quote

Associated Products



£5.95 + VAT delivery (orders under £100)*

*within mainland UK and Northern Ireland



Reviews

click to view



Free Waste Management Audit

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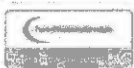
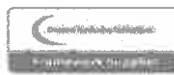
Features / Specifications



Company Reviews



SCOTLAND EXCEL



Signature line



Customer Services

How to See Our Products

7.4 To approve electricity quotation

7.5-7.7

7.5 To approve payments can be made in August under delegated authority (payment list to be circulated to all councillors and ratified in September)

7.6 To approve donation to air ambulance

7.7 To approve purchase of a4 clip frames noticeboard 18 frames at £97.02



Warwick University – Wellesbourne Campus
Wellesbourne | Warwick | CV35 9EF

Tel: 01789 842182
Email: enquiries@wrccrural.org.uk
www.wrccrural.org.uk

17 March 2021

Dear Colleague

WRCC Membership for Village & Community Halls

I hope you are well.

WRCC is a registered charity with an 80-year history of providing support for rural communities in Warwickshire & Solihull. We currently run a large community transport service, an oil buying syndicate with nearly 800 members, support communities around affordable housing and provide advice and support to village & community halls.

As you know, over the last 12 months, WRCC has provided advice and guidance about operating during the COVID pandemic for village & community halls. We distributed many iterations of the ACRE Reopening Guidance and answered hundreds of e-mail and telephone questions. We are now partnering with the RCC in Leicestershire & Rutland to deliver the Halls Together service and believe this will revolutionise the help available to village hall committees.

The RCC operate a membership scheme for halls across Leicestershire & Rutland. We are therefore introducing our own membership to bring consistency across the two areas. By becoming a member of WRCC, your hall will:

1. **be able to access support and advice from the Halls Together service**
2. **be able to obtain up-to-date ACRE Information Sheets, good practice guidance and resources to help you run your hall legally and effectively**
3. **be able to access training sessions and webinars run throughout the year**
4. **receive regular e-mail updates and newsletters concerning village and community halls**
5. **be supporting a local charity that champions rural communities in Warwickshire & Solihull.**

Membership is £60 per year, including VAT (£30 if you join after the half-year point) and will run from April to March each year.

I hope that the membership benefits are clear and I would encourage you to complete and return the attached membership form at your earliest convenience. We've included a space for you to list issues you currently face as a management committee and will use that information to prioritise future services.

Yours sincerely

Kim Slater
Chief Executive

7.9 Unity account update

7.10 To approve RPII to carry out play area inspection

~~7.11~~ 7.11

Morall Play services (contractor of rpii)

had a number of requests from various Parish Councils across the country this year for training and RPII qualifications.

This is something I can carry out and am probably the cheapest in the country for the training/qualifications.

I have a flat rate of £600.00 +VAT per day plus the RPII costs - £105.00 + VAT for the Routine Level and £210.00 for the Operational Level.

If for example 3 Parish Councils were interested – the £600.00 would be split between the 3 Councils – which would be a cost of £200.00 per council plus the qualification cost per candidate £105.00/210.00.

I would just need a venue central to a number of Parish Councils.

7.102



Church Road location

Thank you for your email but unfortunately, we don't have any Jumbo bins in stock, however I can offer you a very similar alternative as shown in the attached at a slightly cheaper price of £290 (£145 + VAT payable by the parish). This is a Broxap Derby litter bin.

- Holly Drive: half jumbo
- Church Road: half jumbo

To approve 2 dog waste bins and locations.

SPECIFICATION OF STOCK BINS



Steel Chieftain (Glasdon UK Ltd) 105 litre (anti-vandal) £400.00 + VAT



Steel Phoenix (Larkin Eng Ltd) 94 litre £295.00 + VAT



Steel Hercules (Broxap Ltd) 40 litre (not supplied on pole) £110.00 + VAT



Steel Lucky dog waste bin (Furnitubes Ltd) 45 litre (chute top) £303.00 + VAT



Steel Half Jumbo (Larkin Eng Ltd) 85 litre (for narrow paths) £255.00 + VAT (rectangular)



Steel Jumbo (Larkin Eng Ltd) 120 litre £305.00 + VAT (square)

8.1.1

Gigafactory update

8.1.2

Your ref:
My ref: RBC/21CM008
Your letter received:



Communities

PO Box 43
Shire Hall
Warwick
CV34 4SX

Tel: 01926 412692
sallypanayi@warwickshire.gov.uk
www.warwickshire.gov.uk

Miss Lindsay Foster
Ryton on Dunsmore PC
Village Hall
High Street
Ryton on Dunsmore
Coventry
CV8 3EY

16 June 2021

Dear Miss Foster

PROPOSAL: Construction of Metal Recycling Building.

LOCATION: Whites of Coventry, Ryton Mill, London Road, Coventry, Ryton on Dunsmore, CV8 3DX

GRID REFERENCE: 437632.275187

We are in receipt of the above planning application which has been submitted by Whites of Coventry. Details of this application can be found on our website at www.warwickshire.gov.uk/planning.

The proposal is likely to be dealt with under the Director's delegated powers. It would be helpful to receive your observations on this application before 07 July 2021.

The postal addresses of all consultees and neighbours notified of this application are listed on the Council's website as a record of that fact. The website will also indicate from which address any response is received.

Your full representation, including names, addresses, signatures and any contact details stated will be placed on the case file, which is a public record, and may be referred to in any report to Regulatory Committee.

*Working for
Warwickshire*

8.1.3

Housing strategy consultation



Development Team
Rugby Borough Council
Town Hall
Evreux Way
Rugby
CV21 2RR

28-Jun-2021

Clerk to Ryton Ryton On Dunsmore Parish Council

PLANNING CONSULTATION – Parish Council

Reference: R21/0687

Proposal at:
RYTON ORGANIC GARDENS, WOLSTON LANE, RYTON-ON-DUNSMORE, COVENTRY, CV8
3LG

For: Change of use of part of the Reception Building from uses in association with Garden Organic to offices (Use Class E (g)(i)).

I refer to the above application that you may wish to comment on.

The plans and documents can be viewed on-line at:
<https://planning.agileapplications.co.uk/rugby/application-details/33157>

Consultation responses should be sent to joanne.orton@rugby.gov.uk by 20-Jul-2021.

If this application is determined by the Planning Committee members of the public may have the opportunity to speak at the meeting. More details about public speaking are available from the Council or on-line at: www.rugby.gov.uk/speakingatplanning Information regarding how the Council deals with personal information is available at: <https://www.rugby.gov.uk/PlanningPrivacy>

If you have any queries please contact me on 01788 533549.

Yours Faithfully

Joanne Orton
Rugby Borough Council

9 Correspondence

9.1 Discuss private use of recreation ground

9.2 To discuss installation of gym equipment and meadow in same area

rytonondunsmore@btconnect.com

From: Emma Harris <[REDACTED]>
Sent: 02 July 2021 18:25
To: rytonondunsmore@btconnect.com
Subject: Fundraising

Good evening Lindsay,

I have been forwarded to your email regarding using the recreational ground for a fun day fundraiser. I am a coach at Synergy Gymnastics Club and we are fundraising via the city of Culture. We train at the connection and would love to use the recreational ground for a fundraiser day. This includes stalls and potentially a performance if this is possible. I look forward to hearing from you.

Many thanks
Emma Harris

Sent from my iPhone

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