

Ryton-on-Dunsmore Village Hall Trust Committee

AGM and Committee meeting

Zoom Meeting 6th May

Committee Present

Kayleigh Henderson, Kay Cox, Debbie Biddle, Sarah smith, Bev Johnson, Corrine Howkins, Sarah Spann, Nick Spann, Linda McAlpine, Barbra Harris

Holding Trustees

John Louden and Nick Spann

Parish Council Present

Steve Witter, Rachel Nicholson, Lindsay Foster, Jayne Lloyd

Public Present

John Mann, Miriam Mann, Janet Smith

Due to no governing documents best practice has been adhered to. Present committee all stand down from current roles.

Kayleigh welcomes everyone to the meeting and thanks everyone for their contribution and time in the tough times.

New elections for roles

1. Chair – Kayleigh Henderson. No other requests
2. No resignations
3. Vice chair – Corrine Howkins. No other requests

Secretary – Claire Eburne had emailed requesting to be secretary. Due to nobody else requesting the position we held a vote to accept her request. (If any issues please add it to next month's agenda)

Booking Clerk – Debbie Biddle. Both Sarah and Debbie requested the role. It went to a majority vote. Debbie received the majority vote.

Nick then spoke about needing a treasurer and that he was going to continue to do the role and not hand over the accounts to the parish council and the committee. Kayleigh pointed out that the committee voted for the PC to take over, and the PC Clerk to do the accounts as she is a qualified accountant and not renew the lease on the hall. This was agreed on the 18th December 2020 (see minutes). It was then suggested to take the conversation outside of the meeting. Kayleigh and the committee refused and insisted that the committee had to know everything and everything discussed needs to be documented.

Bev questioned if Nick should be treasurer as a holding trustee which he and Sarah insisted that he could do both roles. Debbie said this is not correct. She explained the difference between a holding trustee and a managing trustee. Nick, John and Sandra are holding trustees. They are responsible for the property of the charity. They can only act in the lawful instructions of the charity trustees and in accordance of the governing documents. They have no roles in the charity's management. A holding trustee should not also be a managing trustee unless stated in the governing document. A managing trustee manages the charity on a day to day basis. This information is available on the charity commission, village hall and government websites.

Committee agreed for the 3rd Wednesday of the month to be our set meeting date. Next meeting date 16th May 7PM

Committee meeting

1. Apologies – Sandra Loudon and Claire Eburne
2. Meeting minutes approved by Linda and Sarah Smith
3. Nick said there was £281.01 in the current account. Deposit account £17,312.47. Still waiting for an EON refund. Bev asked for a breakdown of the accounts as only received end of year financial statement.
4. Kayleigh read out 3 resolutions to be resolved by the committee

“The Charity Trustees resolve that:

1. They wish to assign the lease of Ryton-on-Dunsmore Village Hall to Ryton-on-Dunsmore Parish Council to be held on the charitable trusts pursuant to s298 of the Charities Act 2011, or such statutory power as is appropriate. **Majority vote agree**
2. They wish to appoint Ryton-on-Dunsmore Parish Council to be appointed as the sole managing trustee of Ryton-on-Dunsmore Village Hall. **Majority vote agree**
3. to make an application to the Charity Commission pursuant to paragraph 3 (9) of the Declaration of Trust dated 15 October 1989 and take all such other steps as are required to assist in the approval of the application by the Charity Commission to bring the above two points into effect.” **Majority vote agree**

5. It was agreed to reopen the hall at the end of June when the COVID restrictions have been lifted by the government. It will also give us time to get clean and ready for opening.

6. It was agreed to close down Hallmaster which finishes at the end of May. Debbie to take bookings by email and a diary until a better booking system has been looked at.

Next meeting in the Village Hall on the 16th June 7PM