

The Civil Parish of Ryton on Dunsmore

Minutes of the meeting held on Wednesday 3rd February 2021 virtually via Zoom at 7.00pm

At 7.03pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Stuart Tetlow, Marcus Henry, Bob Jones, Sam Smyth, Simon Miller
Mr Ian Castledine - Prologis Liaison

Miss Lindsay Foster (Clerk)

196 / 20-21 Apologies

Cllr Lloyd, Cllr Bahra and Cllr Nicholson were accepted.

Cllr H Roberts and Cllr Eccleson.

197/ 20-21 Declarations of interests with regard to items on the agenda

None.

198/ 20-21 Prologis report

Ian Castledine received positive feedback regarding trimming of conifer trees to rear of Sodens Avenue. Due to lockdown the work has not yet been completed. There has been no update regarding Site C and site is currently being cleared. Residents are concerned regarding the noise levels early in the morning. Council to clarify hours of work.

Police Report

Clerk to write to Police to invite to next meeting. Follow up regarding village hall use.

Cllr Jones arrived at 19.14

199/ 20-21 Public participation session

No public present.

200/ 20-21 To approve the minutes of the last meeting

Resolution, Proposed Cllr Smyth seconded Cllr Henry .

The Council resolves that the minutes of the last meeting be approved as correct. They will be signed following the meeting

Unanimous

201/ 20-21 Matters arising from the minutes of the previous meeting

To note that the decision taken at the meeting on 2nd December 2020 regarding the crib service was reversed due to introduction of further updates to government guidelines, insurance provision and risk assessment provided. The councillors allowed the event to go ahead following all government guidance regarding social distancing.

Finance

202/ 20-21 Payments made in January

The payments made in accordance with Standing Orders were listed and copies had been previously distributed to members.

Resolution proposed Cllr Tetlow, seconded Cllr Jones.

It was resolved unanimously to accept the payments presented for January in accordance with Standing Orders and Financial Regulations. **Unanimous**

203/ 20-21 Payments to be made

The payments made in accordance with Standing Orders were listed and copies had been previously distributed to members.

Resolution proposed Cllr Tetlow, seconded Cllr Jones.

It was resolved unanimously to accept the payments presented in accordance with Standing Orders and Financial Regulations. **Unanimous**

205/ 20-21 Bank reconciliation

The Members noted the bank reconciliation as presented.

206/ 20-21 Budget and Forecast 2020-21

To discuss further additional noticeboards within the village, including maps and information about the area. Cllr Henry and Cllr Jones to investigate possibility.

207/ 20-21 Section 106

The next development will be at the Sky Blues training ground. Continue updates via Rugby Borough Council.

208/ 20-21 To discuss and approve grant application form.

Resolution, proposed Cllr Smyth seconded by Cllr Tetlow.

The members resolve to accept the grant form with added GDPR section.

Unanimous

209/ 20-21 To approve fire extinguisher service £70

Resolution, Proposed Cllr Miller, seconded by Cllr Jones

The members resolved to approve the fire extinguisher service at the village hall and pavilion.

Unanimous

210/ 20-21 To approve church clock service £260

Resolution, Proposed Cllr Tetlow, seconded by Cllr Henry

The members resolved to provide a church clock service including £200 for repairs if required.

Unanimous

211/ 20-21 To approve purchase of personalised Hi-vis.

Resolution, Proposed Cllr Lloyd, seconded by Cllr Tetlow.

The members resolved to purchase 20 personalised Hi-Vis, at a total cost of £160 with Ryton on Dunsmore Parish Council Volunteer on the back.

212/ 20-21 To approve additional legal fess £750+VAT

Resolution, Proposed Cllr Jones, seconded by Cllr Smyth.

The members resolved to approve additional legal fees regarding the village hall.

Unanimous

213/ 20-21 To approve purchase of litter picks and hoops

Resolution, Proposed Cllr Smyth, seconded by Cllr Miller

The members resolved to purchase 10 litter picks with and additional £50 to purchase hoops and bags.

Unanimous

To consider Planning Applications and Approvals

Planning Applications

214/ 20-21 Applications

R20/1019 2 Church Road No comment

R20/1074 2 Bagshaw Close No comment

Add Warwickshire transport plan link to website.

215/20-21 Delegated Authority

No planning applications

216/ 20-21 Neighbourhood plan

We need to raise awareness of referendum without influencing how parishioners should vote.

To consider correspondence

217/ 20-21 Correspondence

Cllr Henry to liaise with Warwickshire Wildlife trust and feedback to council. To discuss possibility of improving subway. Clerk to contact Highways England regarding leaking roof.

Clerk to liaise with Warwickshire wildlife trust regarding interpretation board.

Items for this meeting

218/ 20-21 Play Equipment renovation and report

Contacted companies for quotations. A scope has been developed and costs currently vary between £50,000 and £100,000. We need to contact companies with a pre-set list of items. Clerk to look at contract finder website following production of 'shopping list'.

219/ 20-21 Gym equipment

Rospa guidelines state no gym equipment is to be within 25m of play equipment. Cllr Witter to contact RPII for advice.

220/ 20-21 Water Meadow

Tree works are completed in preparation for footpath improvements. Quotation to follow regarding further tree works. Clerk to forward any information regarding tree delivery.

Further knotweed treatments to be included in ongoing budget. Discussion around weed suppressor ongoing.

Clerk to investigate if volunteers are covered to work on our land or require own insurance.

221/20-21 CCTV update

Cllr Miller is working on technical specification.

222/ 20-21 Noticeboard replacement schedule

Working group required. New board to be fitted on Oxford Road. Church Road board requires attention.

223/ 20-21 To discuss allotment issues

Green bin stickers are not available until end of march. Cllr Jones has created the map. Discuss appearance of plots.

224/ 20-21 Pavilion update

No update

225/ 20-21 The Orchard

Great progress has been made. To discuss at next meeting landowner agreement and wildflower planting. Cllr Henry to provide further details. New trees will be arriving in Spring.

226/ 20-21 Provost Williams School

Step by step plan has been provided by Ian Castledine regarding changing the right of way.

227/ 20-21 Burial Ground

No update

228/ 20-21 To discuss welcome newsletter

Cllr Witter distributed to new houses. This item is now closed.

229/ 20-21 To discuss parking at recreation ground

Cllr Jones is currently still progressing this item.

is required by the police to allow confirmation of space available by village hall committee.

230/ 20-21 To discuss tree works at recreation ground

Completed.

231/20-21 To approve risk assessment

Clerk to add probability and impact to risk assessment.

Clerk to work on business continuity plan.

232/ 20-21 Reports from other bodies

Pothole outside village hall at junction with a45. Arrow is flashing outside village hall.

233/ 20-21 Report of the Chairman

No updates.

234/ 20-21 Member reports

No updates

235/20-21 Confidential matters

Village hall meeting next week, clerk to follow up with solicitor.

236/ 20/21 Date of the next meeting

Minutes of the meeting held on Wednesday 3rd February 2021 virtually via zoom at 7pm

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 3rd March 2021 via zoom at 7pm.

The meeting closed at 21.40pm.

Signed _____ Chairman Date _____

Cheques signed in January			
to whom		amount	cheque number
Lindsay Foster	salary	****	204225
WCC	pension contributions	*****	204226
Eagles Arboriculture	tree works recreation ground	£660.00	204227
Ryton Conservation Trust	parish grant	£500.00	204228
EON	street light maintenance	£572.51	204229
Warwickshire wildlife trust	20% contribution to volunteers	£40.00	204230
direct debits			
EE	taken on 19th January	£5.00	parish mobile
BT	taken on 30th December	£83.98	office phonenumber and
Eon	23rd December	£30.33CR	pavilion electricity
microsoft	taken on 7th January	£5.99	laptop subscription
eon	takwn on 16th December	£424.22	street lighting electri
zoom	taken on 1st December	£14.39	meeting platform sul
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waterplus	taken on 15th December	£24.55	water supply pavilior

Cheques signed in February			
to whom		amount	cheque number
Lindsay Foster	salary	****	204231
WCC	pension contributions	*****	204232
HMRC	contributions	***	204233
Eon	street light repair	£34.80	204234
Lindsay Foster	dropbox subscription	£95.88	204235
Beverley Whiting	prescription collections	£15.12	204236
Craig Smith	Handyman services		
direct debits			
BT	taken on 28th January	£83.98	office phonenumber and
Eon	taken on 8th February	£15.62	pavilion electricity
microsoft	taken on 7th February	£5.99	laptop subscription
eon	taken on 16th January	£438.36	street lighting electri
zoom	taken on 1st February	£14.39	meeting platform sul
PAEC	taken on 22nd February	£120.00	photocopier rental

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