

# **RYTON ON DUNSMORE VILLAGE HALL TRUST COMMITTEE**

**Zoom Meeting Thursday 8th April 2021**

**Charity number 517308**

## **COMMITTEE:**

<b>Chair</b>	<b>Kayleigh Henderson</b>
<b>Vice Chair</b>	<b>Beverley Johnson</b>
<b>Treasurer</b>	<b>Lindsey Foster (PC)</b>
<b>Secretary</b>	<b>Linda McAlpine</b>
<b>Booking Clerk</b>	<b>Sarah Spann</b>

**Committee Members:- Nick Spann, Corinne Howkins, Claire Eburne, Debbie Biddle, Kay Cox, Sarah Smith, Barbara Harris (representing History group)**

**Trustees:- Nick Spann, John Loudon, Sandra Loudon**

**Apologies:- John Loudon, Sandra Loudon**

**1. Present:- Kayleigh Henderson, Bev Johnson, Linda Mc Alpine Sarah Spann, Nick Spann, Corrine Howkins, Claire Eburne, Debbie Biddle, Kay Cox, Sarah Smith, Lindsay Foster, Barbara Harris**

## **2. Updates of minutes**

Kayleigh asked Nick for the Governing documents as discussed at the previous meeting, Nick says he has not got them. Suggested secretary had them which she has not, so he said he would check on

the charity website. Nick was asked if accounts had been done and he said no and hopefully in a couple of weeks or May. Kayleigh has given two weeks for all finances to be returned ready for an AGM.

Nick was also asked as requested at last meeting for all invoices from when he fitted the kitchen to be given to Kayleigh.

### **3 Finances**

Nick explained he had paid £31.65

Smith's Fire £200.82

Eon have taken out £590 which he will enquire about so he has transferred £1,000 from money manager account.

Current Account £430.06

Money manager £17312.47

Certificate for fire extinguishers now laminated and on wall.

We will enquire about pat testing and approach Matt, a village electrician.

Problem with door runners so Kayleigh will investigate it.

We need a first aid kit and wall sanitisers about 6 or 7.

We need a commercial hoover, so Debbie will look in Costco to check prices.

Debbie asked about the police coming into village hall, and if they are using it yet. We are not sure, but police have been seen in village. Kayleigh has put a new microwave in the kitchen.

#### **4 Tidy up/Skip Hire**

Need to give hall a good tidy up, and we will get some quotes for skips. We will meet sat 17<sup>th</sup> April to have a look what needs doing.

Would like to give the orange room a clear out to use as a treatment room – this could be a good asset to the hall and the village if it could be rented out.

History group and evergreen things in there so. It is hoped they could be transferred into another room to make room for other hall users and to be organised better.

Query on when hall can open again, we need to follow government advise and open when allowed. Date to be confirmed.

#### **5 Book Swap**

Debbie has collected a lot of books donated from village residents to have a book swap area; this has been extremely popular. Lots of volunteers have offered to help. School will be given all the children's books. Debbie wants to book out some days to have a book swap event she is looking at 28<sup>th</sup> – 30<sup>th</sup> May. Sarah has been asked to check availability.

Corrine would like to run a collection for the pathfinder's charity, everyone agreed this was a good idea. She has also requested to use the hall for a craft group. Again, we agreed this would be good for the village.

#### **6-. Key Codes**

Key codes have been changed.

#### **7-. Any Other Business**

Kayleigh asked about AGM meeting soon. Most of the committee agreed it should be done soon so it was voted and decided that it will be Thursday 6<sup>th</sup> May.

**8.- Date of Next Meeting - Thursday 6<sup>th</sup> May starting with AGM and followed by meeting on Zoom.**