

The Civil Parish of Ryton on Dunsmore

Minutes of the meeting held on Wednesday 6th October 2021 at The Village Hall at 7.00pm

At 7.02pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Stuart Tetlow, Paul Elden, Simon Miller, Marcus Henry, Bob Jones
Mr Ian Castledine - Prologis Liaison
3 members of public

Miss Lindsay Foster (Clerk)

185 / 21-22 Apologies

Cllr Bahra, Cllr Lloyd, Cllr Nicholson, and Cllr Smyth sent their apologies.

186/ 21-22 Declarations of interests with regard to items on the agenda

none

187/ 21-22 Police Report

Police have been attending the area around the school due to parking issues around school drop off and pick up times. There has been an increased police presence within the village. There has been a burglary on Leamington Road (5th October).

Prologis Report

DC8 will be completed this month, with the finished building being ready for hand over to Prologis.

Upfilling work to DC9 is due to complete this week, ready for the start of unit DC9 construction. Potentially, the upfilling work could have been quite disruptive. However, this has been avoided through a well-managed operation by Benniman.

Erection of the acoustic fence line to DC8/DC9 will be completed within the month.

Benniman have sent a progress letter to residents in the near vicinity of the works and have expressed their thanks to residents for patience and understanding during the construction works to date.

Cllrs asked for an update regarding the Del and footpath to the Sports Connexion. Ian Castledine will continue following this matter.

DHL

Increased HGV use of Leamington Road. The Parish Council has re-established contact regarding this and DHL have assured the Council that the geofencing is switched on and their drivers will be reminded to use other routes. The kerbs have been mounted and damaged again, which has been referred to Warwickshire County Council.

Village Hall

Nothing to report. Cleaning equipment to be ordered.

188/ 21-22 Public participation session

Closure sign regarding footpath R148 to be removed. R148 extremely overgrown. Has been reported to WCC, clerk to follow up. History group to continue working on sign for 'Rosy Walk.'

189/ 21-22 To approve minutes of the last meeting

Proposed by Cllr Tetlow, seconded by Cllr Miller agreed by all present.

Unanimous

Finance

190/21-22 To approve payments to be made

Proposed by Cllr Tetlow, seconded by Cllr Miller agreed by all

Unanimous

191/21-22 Receipts

None

192/21-22 To note bank reconciliation August

Noted

193/21-22 To approve £100 to youth club. Provided by Cllr Witter in cash reimbursed by Council. (No bank account currently)

Proposed by Cllr Tetlow seconded by Cllr Miller agreed by all.

However, no requirement for this currently.

Unanimous

194/21-22 Unity account update

Report next meeting. All councillors to set up account.

195/21-22 To discuss and approve extra cutting along footpath to rear of recreation ground

Proposed to spend up to £100 by Cllr Henry seconded by Cllr Miller agreed by all present.

However, continue following matter up with WCC footpath R157.

Unanimous

196/21-22 To approve insurance quotation

Proposed to accept 12-month quotation by Cllr Miller, seconded by Cllr Tetlow agreed by all present.

Unanimous

197/21-22 To approve allotment rent 2022-23

Proposed to continue with £12 per year rent by Cllr Witter seconded by Cllr Tetlow agreed by all present.

Unanimous

198/21-22 To approve wreath for remembrance service £50

Proposed by Cllr Miller seconded by Cllr Henry agreed by all present.

Unanimous

199/21-22 To note external audit

Noted

200/21-22 To approve external audit fee £360

Proposed by Cllr Henry, seconded by Cllr Jones agreed by all present.

Unanimous

201/21-22 To approve ongoing bin replacement

Proposed 6 dog waste bins, 3 full size bins and 2 half size bins by Cllr Witter, seconded by Cllr Tetlow agreed by all

Unanimous

202/21-22 To approve works to village hall doors (emergency works)

Proposed by Cllr Witter seconded by Cllr Miller agreed by all

Unanimous

203/21-22 To approve changes to email system

Proposed to move all email systems to James Lungley, website host. Propose by Cllr Tetlow, seconded by Cllr Witter agreed by all.

Unanimous

Planning

204/21-22 Planning applications

none

Correspondence

205/21-22 correspondence requiring a decision

- To discuss commercial use of recreation ground

Proposed to approve commercial use following application to parish council. Proposed by Cllr Jones, seconded by Cllr Miller agreed by all present

Unanimous

Clerk to develop policy for use, regarding days, how to book, insurance requirements and pavilion.

- To discuss wildflowers and recreation ground. Cllr Henry will continue to liaise with Warwickshire wildlife trust regarding this issue.

Items for this meeting

206/ 21-22 Play Equipment renovation and report

All quotes have been received, evaluated, and moderated; a public consultation was also held. Maintenance work to current play area to be carried out. Thanks to Cllr Tetlow for managing this project.

207/ 21-22 Water Meadow

The water meadow has been cut today. Interpretation board is ready however logo is needed prior to next meeting. A working party will meet on 6th November.

208/21-22 CCTV update

Cllr Miller to seek 3 quotes. Cllr Miller is liaising with Wolston Parish Council regarding their system design.

209/ 21-22 Noticeboard replacement schedule

Updated signs required for boards. 2 new noticeboards required for village. Village hall board requires attention.

210/ 21-22 To discuss allotment issues

No issues to be raised. Awaiting completion of works.

211/21/22 pavilion update

Awaiting quotation

212/ 21-22 The Orchard

Annual harvest completed and distributed. Fence requires refurbishment, trees previously approved to be ordered. Benches to be secured.

213/ 21-21 Provost Williams School

No update.

214/ 21-22 Burial Ground

Boundary is overgrown. Clerk to contact Eagles.

215/ 21-22 Handyman

To ask handyman to maintain area around war memorial, look at village hall noticeboard. To discuss purchase of petrol jet wash £1326.70 and petrol vacuum £299.90

216/21-22 Christmas lighting

Proposed to spend £3000 for all lights, installation. Lights to be purchased from Festival lights. Proposed by Cllr Jones, seconded by Cllr Tetlow agreed by all.

Unanimous

Clerk to discuss tree works with Eagles

217/21-22 To discuss and approve further wildflower planting within the village and mural

Proposed by Cllr Henry, seconded by Cllr Tetlow agreed by all present.

Unanimous

218/21-22 To discuss Queens Jubilee 2022 plans

Possibility of party on the park. Entertainment licence required. To raise issue of accessibility pavilion.

Discuss further at next meeting.

219/ 21-212 Report of the Chairman

none

220/ 21-22 Member reports

Proposed by Cllr Witter to move into closed session agreed by all.

221/21-22 Confidential matters

Proposed by Cllr Tetlow, seconded by Cllr Miller to accept quote presented by Hags (£75,557.86 exc VAT) for replacement play equipment at Fetherston recreation ground. Agreed by all present.

Unanimous

222/ 21/22 Date of the next meeting

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 3rd November at the village hall at 7pm.

The meeting closed at 21.36pm.

Signed _____ Chairman Date _____

Cheques signed in October			
to whom		amount	cheque number
Lindsay Foster	salary	****	204310
WCC	pension contributions	*****	204311
pkf	External audit	£360.00	204312
smiths of Derby	vh clock	£277.20	204313
the knotweed company	knotweed treatment	£360.00	204314
came and company	insurance annually	£3,267.98	204315
heritage and sons	mowing aug	£1,080.00	204316
craig Smith	handyman salary	£390.00	204317
BWP creative limited	new parish website	£818.76	204318
Lindsay Foster	expenses	£16.02	204319
Eon	street lighting maintenance	£572.51	204320
Katie oliver	village hall cleaning	£218.00	204321
direct debits			
BT	taken on 28th september	£83.98	office phonline and internet
Eon	taken on 7th October	£15.49	pavilion electricity
microsoft	taken on 7th October	£5.99	laptop subscription
Eon	taken on 3rd September	£566.74	streetlighting electricity