

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 6th April 2022 at The Village Hall at 7.00pm

At 7.02pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Simon Miller, Marcus Henry, Stuart Tetlow, Jayne Lloyd, Bob Jones
Mr Ian Castledine - Prologis Liaison
Village hall representative (2)
2 member of the public
Miss Lindsay Foster (Clerk)

1 / 22-23 Apologies

Cllr Smyth, Cllr Bahra, Cllr Elden and Cllr Nicholson sent their apologies.

2/ 22-23 Declarations of interests with regard to items on the agenda

None

3/ 22-23 Police Report

Youths on motorbike riding on footpath, police have visited the owners of the bike which will be seized if caught riding dangerously again.

Prologis Report

DC9 construction

The steel frame is due to be completed this week, followed by a start on cladding work, which is scheduled for 11 April. Also, planting work to the rear of DC9 is due to begin shortly, subject to ground conditions becoming suitable.

Triangle land – adjacent to Provost Williams School

A very productive meeting with the Head Teacher and Cllr Henry, on 9 March. Ian Romano (Prologis) explained that best endeavours are being made to progress the necessary legal procedures to allow the transfer of the land to the School. However, the lead times are very much in the hands of the County Council, and will set the pace of events. Prologis will remain in contact, and keep School advised as matters progress.

Queries have been raised regarding rerouting of footpath, Cllr Witter is liaising with member of the public regarding concerns.

Village Hall

Hall requires works to improve the look of the building internally. Heating system is being upgraded to Hive this week. Structural survey is required of the building. Doors have been repaired but require restaining.

4/ 22-23 Public participation session

The Ladies Guild are hoping to provide a mesh of poppies on the fencing outside the village hall in November and request permission from the Parish Council. This was proposed by Cllr Miller seconded by Cllr Tetlow and agreed by all present.

There was also a request to contact Highways to ask if the brambles on the roundabout by Wolston exit could be cleared to allow wildflowers to grow.

5/ 22-23 To approve minutes of the last meeting

Proposed by Cllr Henry, seconded by Cllr Miller agreed by all present.

Unanimous

Finance

6/22-23 To approve payments to be made

Proposed by Cllr Miller, seconded by Cllr Lloyd agreed by all

Unanimous

7/22-23 Receipts

Proposed by Cllr Miller seconded by Cllr Tetlow agreed by all Present

Unanimous

8/22-23 To note bank reconciliation February

Noted

9/22-23 Unity account update

Propose to move precept payment to unity account and payments will be made from this account.

10/22-23 To approve reserves

Will be revisited next month.

11/22-23 To approve asset register

Proposed by Cllr Lloyd, seconded by Cllr Miller agreed by all present.

Unanimous

12/22-23 To discuss and approve replacement streetlight (PL10 High Street)

Proposed by Cllr Lloyd, seconded by Cllr Miller agreed by all present to approve quotation as presented by Protect.

Unanimous

13/22-23 To discuss street lighting maintenance contract

Proposed by Cllr Lloyd, seconded by Cllr Witter agreed by all present to continue with Eon street light maintenance.

Unanimous

14/22-23 To approve grant application form 2022-23

Proposed by Cllr Tetlow, seconded by Cllr Lloyd agreed by all to make GDPR friendly.

Unanimous

15/22-23 To approve ICCM course £135+VAT

Proposed by Cllr Tetlow seconded by Cllr Lloyd agreed by all present.

Unanimous

16/22-23 To approve purchase of jubilee medals

Proposed by Cllr Lloyd seconded by Cllr Tetlow to purchase 500 jubilee medals agreed by all present.

Unanimous

17/22-23 To discuss photocopier lease

Clerk to get quotes to purchase a printer not to renew the lease

18/22-23 To approve WALC training course £30+VAT

Proposed by Cllr Lloyd seconded by Cllr Tetlow agreed by all present

Unanimous

19/22-23 To approve works to doors village hall

Doors to be removed

20-22-23 To approve Norton antivirus £94.99

Proposed by Cllr Lloyd seconded by Cllr Tetlow agreed by all present.

Unanimous

21/22-23 To approve purchase allotment weed membrane and pegs

Proposed by Cllr Henry seconded by Cllr Lloyd agreed by all present

Unanimous

22/22-23 To approve WALC subscription

Proposed by Cllr Lloyd seconded by Cllr Witter agreed by all present.

Unanimous

Planning

23/22-23 Planning applications

none

Correspondence

24/22-23 correspondence requiring a decision

To discuss email from WALC regarding burial ground: contents noted that parish council should manage the area.

Items for this meeting

25/ 22-23 Play Equipment renovation and report

Cllr Tetlow will meet with project manager and awaiting updated timeline. Posters to be added to noticeboards and website to inform people of works and plans.

26/ 22-22 Water Meadow

Volunteer day held at the water meadow. Interpretation board to be completed. Logo now finalised and agreed. Clerk to check knotweed contract.

27/22-23 CCTV update

CCTV will be installed on 11th/12th May

Policy to be developed

28/ 22-23 Noticeboard replacement schedule

Boards have now arrived, however existing posts to be used.

29/ 22-23 To discuss allotment issues

Fire reported again at allotments

30/22-23 pavilion update

Awaiting quotation and plans

31/22-23 The Orchard

No update

32/ 22-23 Provost Williams School

No further update

33/ 22-23 Burial Ground

No update

34/ 22-23 Handyman

Clerk to investigate if DBS required. Promote work on Facebook. Noticeboard is upcoming project

35/22-23 Village Hall

To discuss refurbishment of hall and plans of works required. Bank account in progress of being updated.

36/22-23 To discuss Queens Jubilee 2022 plans

Recreation ground to be used for picnic and barn dance. Insurance and risk assessment required.

The police are requesting information regarding plans.

37/ 22-23 Report of the Chairman

Lorries using Leamington Road again

38/ 22-22 Member reports

Planting on A45; weeds are now growing

Mural will not be progressed

Lots of abandoned signage on A45 clerk to contact Highways

Recreation ground to be cut before jubilee weekend not including wildflower area

39/22-23 Confidential matters

Proposed to close the meeting due to confidential matters agreed by all.

Salary details have been circulated and will be discussed further at the next meeting.

Clerk holiday approved, notice to be placed on office door and facebook. Cllrs to decide order of who will be available during office closure.

40/ 22-23 Date of the next meeting

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 4th May at the village hall at 7pm.

The meeting closed at 21.07pm.

Signed _____ Chairman Date _____

Cheques signed in April			
to whom		amount	cheque number
Lindsay Foster	salary	****	204374
WCC	pension contributions	*****	204375
K Oliver	vh cleaning	£266.00	204376
Craig Smith	handyman	£364.00	204377
HMRC	tax and ni contributions	*****	204378
Ryton Star	parish grant	£1,000.00	204379
Eon	Street light repairs	£128.40	204380
waterplus	allotment water supply	£23.43	204381
AGS	doors village hall	£3,539.96	204382
L Foster	expenses	£102.64	204383
Glasdon	dog waste bags	£263.09	204384
Greenbarnes	noticeboards	£1,555.87	204385
WALC	training course	£36.00	204386
WCC	resubmission of cheque 204278	£306.45	204387
Protect	CCTV deposit 40%	£4,660.15	204388
direct debits			
BT	taken on 28th march	£107.02	office phonline and internet
microsoft	taken on 7th April	£5.99	laptop subscription
HSBC	taken on 21st march	£17.50	bank charges
waterplus	taken on 16th march	£37.07	pavilion water supply
paid by business card			
RBC	paid on 29 March	£80.00	green bin sticker

tso host	to be paid on 28/04	£25.02	domain renewal 3 year
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