

To all Members of the Council

You are hereby summoned to attend the meeting of Ryton on Dunsmore Parish Council to be held in the Village Hall, High Street on Wednesday 6th July 2022 at 7.00 p.m. for the purpose of transacting the following business

signed



Lindsay Foster Clerk to the Parish Council 30th June 2022

AGENDA

1. Apologies for Absence
2. Declarations of interest and dispensations
 - 2.1. To receive declarations of interest from councillors (existence and nature) with regard to items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3. To grant any requests for dispensation as appropriate
3. Reports from Police, County Councillor, Borough Councillors, Village Hall and Prologis (all for information only)
4. Public participation session WITH RESPECT TO ITEMS ON THE AGENDA, see footnote¹
This item is limited to a total of 15 minutes duration
5. To approve the minutes of the last Parish Council meeting.
6. Finance
 - 6.1. To approve payments to be made (can be added to until the meeting with updated payment list presented if required)
 - 6.2. To note bank reconciliation
 - 6.3. To discuss purchase of printer
 - 6.4. To approve payments can be made in August under delegated Authority due to no meeting
 - 6.5. To approve donation to air ambulance
 - 6.6. To approve RPII play area inspection
7. Correspondence
8. Planning
 - R22/0532 at GRANGE FARM, LONDON ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3EW for Prior approval change of use of agricultural building to 4 no. dwellinghouses (Class Q).
 - R22/0580 REAR OF, LODGE FARM, OXFORD ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3EJ Prior approval demolition of former agricultural building damaged in fire.
9. Items for this meeting
 - 9.1. Play equipment Report – Cllr Tetlow
 - 9.2. Ryton Water Meadow update – Cllr Smyth/Cllr Henry
 - 9.3. CCTV update- Cllr Miller
 - 9.4. Noticeboards replacement schedule
 - 9.5. To discuss allotment issues (if any)
 - 9.6. Pavilion refurbishment- Cllr Witter

- 9.6.1 To discuss use of shipping container for storage
 - 9.7 The orchard
 - 9.8 Land at Provost William School
 - 9.9 Ryton Burial ground- Cllr Witter
 - 9.10 To discuss possibility of reinstating newsletter
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- 10 To receive the reports for information from representatives on other bodies

 - 11 To receive the report of the Chairman (Note: for information only, no decisions can be made)
 - 12 To receive reports from members (Note: for information only, no decisions can be made)
 - 13 Motion under the Public Bodies (Admission to Meetings) Act as amended -
“That in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”
 - 14 Confidential items for this meeting
-
- 15 Date of the next Parish Council meeting **7th September 2022**
(Deadline for input to the agenda is close of play 30/08/2022)

*Reporting and recording of the meeting is permitted in accordance with the Parish Council's policy
Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention,
unlawful discrimination, and other best practice when making decisions at the meeting*

1 Note for Public Participation - With the Council hearing first from councillors with pecuniary interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. After the close of the public participation session, when a parish council reaches any item of business which councillors have a pecuniary interest in, those councillors would need to leave the meeting room whenever it becomes apparent that the business is being considered at that meeting whether or not they had made representations etc in respect of it within the public participation session.

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 1st June 2022 at The Village Hall at 7.00pm

At 7.02pm the Chairman opened the meeting.

Present:

Councillors: Steve Witter, Simon Miller, Jayne Lloyd, Sam Smyth, Paul Elden
Mr Ian Castledine - Prologis Liaison
Village hall representative (1)
One members of the public
Ms Lindsay Foster (Clerk)

75 / 22-23 Apologies

Cllr Bahra, Cllr Henry, Cllr Tetlow, Cllr Jones, and Cllr Nicholson sent their apologies.

76/ 22-23 Declarations of interests with regard to items on the agenda

None

76/ 22-23 Police Report

None

Prologis Report

Apologies from Ian Romano for being unable to attend this will carry forward to July.
DC8 has been leased for a period of 10 years to an ecommerce company and will be their first UK hub (Furnolic). It is hoped it will create 20-30 new local jobs in the area.
DC9 will be completed by the end of August and has been leased to a logistics company.
The Parish Council request that a site visit is carried out by the acoustic fence and see location of the only waste bin present. The Parish Council hope Prologis would consider increasing the number of bins along this path. Ian Castledine will follow up.

Village Hall

The chair of the village hall committee is moving away from the village but will stay until a replacement member is found. The same applies to the booking clerk. The AGM will be held on 22nd June. Advertise on Facebook for new members. To consider adding a mural to the back wall in main room. Structural survey is required prior to any decoration. Awaiting quotes for bathroom and window quotes. The Parish Council would like to offer thanks to Kayleigh.

Borough Council

The Parish Council would like to offer thanks to Cllr Eccleson for his assistance when the bins were missed on Church Road during the bin strike which resulted in a speedy resolution.

77/ 22-23 Public participation session

A member of the public attended to raise concerns about the new play equipment. They wondered if some of the items of play equipment could be moved in the future due to the level of noise created by the play area. The Parish Council stated that we will monitor the situation and asked the resident to maintain a diary.

78/ 22-23 To approve minutes of the last meeting

Proposed by Cllr Smyth, seconded by Cllr Miller agreed by all present.

Unanimous

Finance

79/22-23 To approve payments to be made

Proposed by Cllr Smyth, seconded by Cllr Miller agreed by all

Unanimous

80/22-23 To approve purchase of dog poo bags for dispensers £460.44+VAT

Proposed by Cllr Witter, seconded by Cllr Smyth agreed by all present.

Unanimous

81/22-23 To approve slcc membership

Proposed by Cllr Witter, seconded by Cllr Lloyd agreed by all present

Unanimous

82/22-23 To approve WALC membership

Proposed by Cllr Lloyd, seconded by Cllr Miller agreed by all

Unanimous

83/22-23 To approve purchase of clip frames for noticeboards £97.02

Proposed by Cllr Lloyd seconded by Cllr Miller agreed by all present.

Unanimous

84/22-23 To approve purchase of printer

Proposed by Cllr Elden seconded by Cllr Lloyd to purchase new printer from Cartridge People at cost of £542.80 + £24.99 for warranty

Unanimous

85/22-23 To approve grant for Evergreens

Proposed by Cllr Lloyd seconded by Cllr Elden to approve a grant of £500 to Evergreens agreed by all present.

Unanimous

86/22-23 To approve grant to Ladies Guild

Proposed by Cllr Lloyd seconded by Cllr Miller to approve a grant to the Ladies Guild of £250 agreed by all present

Unanimous

87/22-23 To approve standing orders

Proposed by Cllr Lloyd seconded by Cllr Elden agreed by all present

Unanimous

88-22-23 To approve financial regulations

Proposed by Cllr Lloyd seconded by Cllr Elden agreed by all present.

Unanimous

89/22-23 To note internal audit

Noted

90/22-23 To approve Section 1 AGAR

All statements were read out and agreed section 1 Proposed by Cllr Lloyd seconded by Cllr Elden agreed by all present.

Unanimous

91/22-23 To approve section 2 AGAR

Proposed by Cllr Lloyd seconded by Cllr Miller agreed by all present.

Unanimous

Correspondence

92/22-23 correspondence requiring a decision

- Proposed by Cllr Lloyd seconded by Cllr Witter to approve use of the recreation ground for commercial use at a cost of £12 per year. The use must be sensible, or the agreement will be reviewed. Risk assessments and insurance to be provided by commercial company.
- Mowing schedule has already been provided

- To discuss use of shipping container to be used for storage.
- A remembrance plaque may be placed under an existing tree in the village.

Items for this meeting

93/ 22-23 Play Equipment renovation and report

New play area is now complete and is being well used.

94/ 22-22 Water Meadow

Tree planting has taken place

95/22-23 CCTV update

New policies are required to fulfil DPIA and GDPR requirements.

96/ 22-23 Noticeboard replacement schedule

Boards will be replaced in the next couple of weeks

97/ 22-23 To discuss allotment issues

Another plot has been let, a couple of plots remain. The Parish Council will monitor the fencing situation

98/22-23 pavilion update

Awaiting quotation and plans, Cllr Elden will review plans.

99/22-23 The Orchard

No update

100/ 22-23 Provost Williams School

Productive site meeting held. There are some established trees on the footpath line and consultants are dealing with this.

101/ 22-23 Burial Ground

The work on the burial ground is due to start soon. Cllr Witter has cut the hedge. A new padlock has been placed on the burial ground with code.

102/ 22-23 To approve secondary Vice Chair

Cllr Smuth proposed Cllr Lloyd seconded by Cllr Miller agreed by all present. Cllr Lloyd accepted the nomination.

Unanimous

103/ 22-23 Report of the Chairman

None

104/ 22-22 Member reports

Bus was unable to use Bagshaw Close due to cars being parked on both sides of the road. Council to consider requesting WCC add yellow lines to the A45 side of Bagshaw Close.

Lorries are using the cut through from the A45 to Church Road as a parking area at night. To request additional no waiting signage.

Sections of Church Road have been missed on Church Road awaiting grass cutting map from WCC. Handyman will continue in role following move.

105/22-23 Confidential matters

106/ 22-23 Date of the next meeting

The meeting unanimously resolved that the next Parish Council meeting will be held on Wednesday 6th July at the village hall at 7pm.

The meeting closed at 20.40pm.

Signed _____ Chairman Date _____

Payments to be made in June		
to whom		
Lindsay Foster	salary	****
WCC	pension contributions	****
K Oliver	vh cleaning	£252.00
Craig Smith	handyman	£364.00
HMRC	tax and ni contributions	£420.65
Lfoster	expenses	£39.65
Heritage and Sons	mowing	£1,032.00
Protect Group Ltd	CCTV install	£5,825.19
Protect group ltd	CCTV install	£2,592.00
Smith Fire LLP	fire extinguisher service	£216.12
S witter	expenses	£151.02
ATS	cleaning supplies village hall	£116.36
slcc	annual membership	£171.00
Canning construction	manhole cover works	£480.00
Eon	street light maintenance	£548.94
signs express	play area sign	£90.00
glasdon	dog waste bags	£552.53
Waterplus	allotment water supply	£3.09
WALC	annual membership	£661.00
Marion Borman	internal audit	£250.00
Paul Canning	wall works	£2,250.00
direct debits		
BT	taken on 28th May	£112.54
microsoft	taken on 7th June	£5.99

Payments to be made in July

to whom

Lindsay Foster	salary	****
WCC	pension contributions	****
K Oliver	vh cleaning	await invoice
Craig Smith	handyman	await invoice
HMRC	tax and ni contributions	****
Protect	CCTV	£1,165.03
heritage and sons	mowing	£840.00
Corrine Howkins	reimbursement	£10.00
Eon	street light maintenance	£548.94
Bevs buffet and catering	paid on behalf of village hall	£320.00
Ladies Guild	Parish Grant	£250.00
Evergreens	parish grant	£500.00

direct debits

BT	taken on 7th July	£112.54 office phonenumber and internet
microsoft	taken 7th july	£5.99 laptop subscription
waterplus	taken on 14th June	£31.57 pavilion water supply

Ryton on Dunsmore Parish Council

BANK RECONCILIATION: Apr 2022

Current Account No
40-18-17 11376020

Opening balance	9,889.39	Payments	15,404.12
Bankings	47,773.41	Closing Balance	42,258.68
	<u>57,662.80</u>		<u>57,662.80</u>

Balance per Bank Statement 56,769.33 *

Less o/s cheques

Date	Cheque	Name	Amount
02-Mar		204372 canning construction	2,250.00
06-Apr		204375 WCC pension fund	396.54
06-Apr		204378 HMRC	270.76
06-Apr		204379 Ryton star parish grant	1,000.00
06-Apr		204380 Eon	128.40
06-Apr		204381 Waterplus	23.43
06-Apr		204382 AGS	3,539.96
06-Apr		204384 Glasdon	263.09
06-Apr		204385 Greenbarnes	1,555.87
06-Apr		204386 WALC	36.00
06-Apr		204387 WCC pension fund	306.45
06-Apr		204388 Protect group	4,660.15
06-Apr	card	RBC	80
			<u>14,510.65</u>
			42,258.68

Plus o/s credits

Date	Deposit	Amount
		<u>0.00</u>
		42,258.68 checksum 0.00

BMM Account No
40-18-17 01705857

Opening Balance	131,840.84	Transfers out	47,111.50
Bankings	34,111.50	Closing Balance	118,840.84 *
	<u>165,952.34</u>		<u>165,952.34</u>

Balance per Bank Statement 118,840.84

Unity Trust Account

Opening Balance	22.05	Transfers out	0.00
Bankings		Closing Balance	22.05
	<u>22.05</u>		<u>22.05</u>

Balance per Bank Statement 22.05

6.3 To discuss purchase of printer

6.4 To approve payments can be made in August under delegated Authority due to no meeting

6.5 To approve donation to air ambulance

6.6 To approve RPII play area inspection



Development Team
Rugby Borough Council
Town Hall
Evreux Way
Rugby
CV21 2RR

14-Jun-2022

Clerk to Ryton Ryton On Dunsmore Parish Council

PLANNING CONSULTATION – Parish Council

Reference: R22/0532

Proposal at:

GRANGE FARM,LONDON ROAD,RYTON-ON-DUNSMORE,COVENTRY,CV8 3EW

For: Prior approval change of use of agricultural building to 4 no. dwellinghouses (Class Q)

I refer to the above application that you may wish to comment on.

The plans and documents can be viewed on-line at:

<https://planning.agileapplications.co.uk/rugby/application-details/34667>

Consultation responses should be sent to ruth.james@rugby.gov.uk by 06-Jul-2022.

If this application is determined by the Planning Committee members of the public may have the opportunity to speak at the meeting. More details about public speaking are available from the Council or on-line at: www.rugby.gov.uk/speakingatplanning Information regarding how the Council deals with personal information is available at: <https://www.rugby.gov.uk/PlanningPrivacy>

If you have any queries please contact me on 01788 533758.

Yours Faithfully

Ruth James
Rugby Borough Council

Application details

R22/0580

Summary

Application reference number R22/0580

Application type Demolition Prior Approva

Location

REAR OF, LODGE FARM, OXFORD ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3EJ

Proposal description

Prior approval demolition of former agricultural building damaged in fire.

Officer name

Sam Green (mailto:sam.green@rugby.gov.uk)

Officer telephone 01788 533795

Ward Dunsmore

Parish Ryton On Dunsmore

Easting 437900

Northing 273951

UPRN 10010516798

Postcode CV8 3EJ

Status Registered

Status description

This application was valid on 16 Jun 2022

Valid date 16 Jun 2022

Extension of time date

Decision

- 9
- 9.1 Play equipment Report – Cllr Tetlow
 - 9.2 Ryton Water Meadow update – Cllr Smyth/Cllr Henry
 - 9.3 CCTV update- Cllr Miller
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